 **RSC Food Group AGM**

**Wednesday 13th February 2019**

**The Fish room, RSC, Burlington House, London**

**AGENDA**

**Time**

12.00hrs Kathy Ridgway AGM open and welcome

RSC Food Group Chair

1 Minutes of previous AGM held 7th Dec 2016

2 Kath Whittaker Annual Report of the Secretary for 2018

3 Pete Wilde Annual Report of the Treasurer for 2018

4 Kathy Ridgway/ All Election of Officers

5 Any Other Business

13.00hrs Close

13.00-14.00hrs Lunch

**Minutes from last AGM held 7th December 2016**

**RSC Food Group AGM - 7th December 2016, Burlington House**

**Attendees:** Bryan Hanley (Chair), Kathy Ridgway (Secretary), Peter Wilde (Treasurer), Mike Saltmarsh, Martin Rose

Julia Jaeger, Kath Whittaker, Wendy Russell, Taichi Inui, Clive Thompson, Jane Parker

**Apologies:** Maud Silvent

1. **AGM - RSC matters, governance, finance etc.**

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| **Agenda point** | **Summary/ Action** |
| 1 | Nominations/volunteers for Committee posts:  Bryan stepping down as Chair - Kathy nominated as replacement  Kathy stepping down as secretary - Kath and Julia to share role  Pete to continue as treasurer  Chairman’s, Secretary and treasurer report to be circulated prior to submission to RSC at year end.  Kath to contact RSC to update details  A.O.B.  Bryan/Kathy to contact RSC about visibility/promotion of conferences on RSC website  Going forward link to the conference of RSC website should be sent out to promote conferences and meetings. Wendy and Kath to review marketing/social media options and best approach, to include academics perspective (Jane). |