

Address

S-Park One
Bristol and Bath Science Park
Dirac Crescent, Emersons Green
Bristol, BS16 7FR

Contact

Tel: +44 (0) 117 370 7760

E-mail: contact@formumetrics.com

website: www.formumetrics.com

Terms & Conditions

These customer terms & conditions of use constitute a legal agreement between the customer and Formumetrics Ltd. By using our services, the customer agrees to continue to be bound by each of the terms and conditions set forth herein.

Booking

Submission of a registration form or an online registration is regarded as a firm booking (subject to availability) and acceptance of these terms and conditions. Cancellation charges will apply for all bookings; substitutions can be made (see below).

Third party bookings made on behalf of the attendee (such as by a company administrator or employer) will be subject to the same payment and cancellation policy given below. The person making the booking is responsible for notifying Formumetrics of the name, contact details, dietary requirements etc for the attendee at least 15 working days prior to the start of the event/course.

This booking does not guarantee the attendee exclusive use of the event/course, nor does it preclude Formumetrics from accepting bookings from companies or organisations the attendee may consider to be a competitor or in any other way prejudicing attendees interests. By the nature of these events/courses the expected attendance will be from a number of industry leaders, Formumetrics Ltd will endeavour to conduct the event/course in a manner that will not prejudice attendees who consider themselves as competitors.

Payment

Please note that payment of all fees must be made in full and in cleared funds within 30 days of your registration.

If you submit your registration less than 30 full working days prior to the first day of an event or course, then payment of all fees must be made in full and in cleared funds prior to attending the event. Formumetrics Ltd reserves the right to cancel any registration prior to the start of the event if all fees due have not been paid by the relevant time. In the event that Formumetrics Ltd does not exercise its rights of cancellation prior to the event, delegates whose fees have not been paid by the start of the event shall be required to pay in full, by bank transfer, before the end of the event/course.

Payment Methods

Payment can be made using one of the following methods:

Cheque - made payable to Formumetrics Ltd in GB Pound Sterling only, and posted to Formumetrics Ltd, S-Park One, Dirac Crescent, Emersons Green, Bristol, UK, BS16 7FR

Bank transfer - payable in GB pounds sterling to Formumetrics Ltd.

Please contact us for payment details.

Registered Details

Registered in England and Wales No. 07555957

Registered Address: S Park One,
Bristol & Bath Science Park, Dirac Crescent,
Emersons Green, BS16 7FR, UK
VAT No. 120 7294 39

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Credit or debit card* - via the payment site 'Paypal business'. Payable in GB Pound Sterling to Formumetrics Ltd. Please include your name, invoice number, and event you are attending when making payment.

Accepted payment cards (subject to change by Paypal at any time without notice) are:

Visa, Visa Electron, MasterCard, American Express and Maestro.

*Please note; an additional fee will apply for payments via Paypal.

Paypal transfer* - via the payment site 'Paypal business'. Payable in GB Pound Sterling to Formumetrics Ltd. Please include your name, invoice number, and event you are attending when making payment.

*Please note; an additional fee will apply for payments via Paypal.

VAT

VAT (Value Added Tax) is a tax that's charged on most goods and services that VAT-registered businesses provide in the UK.

The current standard rate of VAT is 20% (20 percent).

If the VAT rate is increased as a result of government legislation charges may be adjusted accordingly. A tax invoice/receipt will be issued upon receipt of cleared funds. Formumetrics Ltd. VAT registration number is 120 7294 39

Data Protection

The personal information included in the registration form will be used by Formumetrics Ltd only and will not be disclosed to any third parties. Please email contact@formumetrics.com if you do not wish to be sent details of any future events or other Formumetrics Ltd newsletter.

Cancellations & Substitutions

Cancellations received in writing at least 50 full working days prior to the first day of the event/course will be subject to a 30% administration charge. Please send by recorded delivery to Formumetrics Ltd, S-Park One, Dirac Crescent, Emersons Green, Bristol, UK, BS16 7FR

If notifying of cancellation via email please do so at least 45 full working days prior to the first day of the event/course. All cancellations will be subject to a 30% administration charge. The submission of an email is not acceptable proof of cancellation; an acknowledgment of the notification to cancel by the event/course manager must be received.

Please note that if you do not cancel and do not attend you are still responsible for the full fee.

Refunds cannot be made for cancellations received after this period although substitutions may be made. There will be no additional costs incurred for substitutions provided the full fee has been received. Please notify the event/course manager or Formumetrics Ltd of any changes, in writing, as early as possible; please include the substituted attendees name, contact details and dietary requirements.

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Formumetrics Ltd reserves the right to cancel the booking if information arises following confirmation that Formumetrics Ltd considers may damage the reputation of Formumetrics Ltd. In the event of such a cancellation, Formumetrics Ltd will refund all advance payments, but will have no further liability to the attendee.

Alterations to Events/Course

Formumetrics Ltd. will endeavour to provide the course content exactly as advertised, but please note that in the event of unforeseen circumstances, one or more of the named tutors may be substituted.

Formumetrics reserves the right to change the course venue; all efforts will be made to secure a venue within close proximity of the original advertised venue. In the event of such venue change, Formumetrics Ltd will use reasonable endeavours to alert those who have booked to attend an event/course. If contact details such as mobile phone number or email address of the attendee have not been provided, then Formumetrics will not be held liable for any delay occurred in contacting the attendee.

Formumetrics reserves the right to cancel the event/course. In such circumstances Formumetrics Ltd will refund any registration fees paid, and this refund shall be the full extent of Formumetrics Ltd liability to the event/course attendee arising out of such cancellation. In the event of cancellation, Formumetrics Ltd will use reasonable endeavours to alert those who have booked to attend an event/course. If contact details such as mobile phone number or email address of the attendee have not been provided, then Formumetrics will not be held liable for any costs incurred by the attendee.

If for any reason beyond its control, Formumetrics Ltd cancel or postpone the event/course, it shall not be liable for any resulting loss or damage suffered by attendee. Formumetrics Ltd. shall not be liable for any loss or damage caused by circumstances beyond their control including but not limited to; natural disasters, strike action or disputes, utilities failure, government regulations, civil unrest or act of God that contribute to or cause the event/course being cancelled or postponed.

Other

All events and courses will be presented in English, all material provided will be in English (UK).

Event/course attendees are required to comply with the rules and regulations governing the applicable venue and/or accommodation. Formumetrics Ltd recommend that attendees have appropriate insurance to cover any costs, liabilities or other losses that they may suffer or incur arising out of these terms and conditions, any cancellation of any event for any reason or arising out of their inability to attend the event for any reason (including any reason beyond their control). Attendees acknowledge that Formumetrics Ltd shall not be liable for any costs or losses arising due to such cancellation or inability to attend, save to the extent expressly set out in these terms and conditions, and therefore it is their responsibility to ensure they have appropriate insurance.

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Under no circumstances, shall Formumetrics be liable for any damages whatsoever (including, without limitation, incidental and consequential damages, lost profits, or damages resulting from lost data or business interruption) resulting from or arising out of the use or inability to use our site and any electronic learning materials supplied.

Formumetrics does not assume liability for any loss of, or damage to, personal property that delegates may bring onto the course with them. This includes accidental loss including without restriction water damage, fire, smoke, or theft. Personal property is brought for the convenience of the delegate, and at the delegates own risk. Delegates are strongly urged to check with their personal insurance agent to secure coverage and determine appropriate limits.

If applicable; it is the responsibility of the attendee to ensure that they have all documentation necessary for travel to the UK. Visas should be applied for as early as possible, Formumetrics Ltd will not refund course fee due to 'cancellation' if the attendee has been refused entry to the UK or has failed to allow sufficient time to obtain a visa. Please refer to the Home office UK Border Agency website for Visa requirements. Formumetrics Ltd is unable to assist attendees in their visa applications. A 'letter of invitation' will only be sent to attendees business address after the full event/course fees have been paid and processed. Attendees are responsible for ensuring they have suitable travel and medical insurance for the UK.

Attendees must obtain prior permission, in writing, from the event/course manager before bringing chemical samples to an event/course. Formumetrics Ltd recommends attendees either bring data only or arrange a consultancy meeting with Formumetrics personnel.

Accommodation is not included in the event/course fee and is the responsibility of the attendee. Details of hotels close to the venue will be sent once full payment is received. Where the event/course is held in a hotel a number of 'reduced rate rooms' will be available for attendees to book direct, these will be available on a 'first come' basis.

Should you have any questions regarding the terms outlined above please contact us at any time – contact@formumetrics.com or +44 (0) 117 370 7760

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