

## RSC Events Registration Form

FOR OFFICE USE ONLY					
OWES	PAID	INV	ID	REG NO	Cost Code

Please enter the details of the event you wish to attend:

**Event name:**

**Date:**

**Venue:**

This form should be completed and returned, with your payment, to RSC Events **no later than the standard registration deadline**. See specific event website for registration deadlines: [www.rsc.org/events](http://www.rsc.org/events)  
By post: RSC Events, Thomas Graham House, Science Park, Milton Road, Cambridge CB4 0WF, UK | By fax: +44 (0)1223 423623

### General information

Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="checkbox"/> Dr	<input type="checkbox"/> Professor	RSC Membership No.	<input type="text"/>
First name:	<input type="text"/>			Middle initials:	<input type="text"/>	Family name:	<input type="text"/>	
Organisation:	<input type="text"/>							
Mailing address:	<input type="text"/>							
	<input type="text"/>						Postcode:	<input type="text"/>
Country:	<input type="text"/>						Email:	<input type="text"/>
Telephone:	<input type="text"/>						Fax:	<input type="text"/>

Name of accompanying person(s): (and age if under 16)

Special requirements: Please give details of any special requirements and/or disability, medical condition etc. for you or accompanying person(s)

Please state how you heard about the event

<input type="checkbox"/> Email	<input type="checkbox"/> Web	<input type="checkbox"/> Direct marketing	<input type="checkbox"/> RSC Newsletter	Other (please state)	<input type="text"/>
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Non-member? *Non-members who enrol to attend this conference are eligible for membership of the RSC* ☐ Send me an application form

### Payment

☐ I wish to pay by bank transfer. A copy of the advice transfer must be provided.

Payment can be made to the following account:

Bank address: National Westminster Bank, 23 Market Street, Cambridge, CB2 3PA

Account name: RSC Conferences

Account number: 24052558

IBAN number: GB11NWBK60042324052558

Sort Code: 60-04-23

Swift/BIC code: NWBKGB 2122N

RSC Events are generally VAT exempt - see specific event website for details

If for any reason it should be necessary for the payment to be sent separately from this application, the cheque/money order should be identifiable with the applicant and event details. To pay by credit card please use our online registration system at [www.rsc.org/events](http://www.rsc.org/events)

**THIS IS NOT A TAX INVOICE**

### Data protection

The RSC will use the information you supply for the provision and administration of its activities, products, and services and for marketing. It may be necessary to disclose your information to service providers. A list of participants, which will include email addresses, will be published for distribution at the conference. If you do not wish to be included in this list, please tick this box: ☐  
We may contact you by email or fax to tell you about activities, products and services that may be of interest to you. If you DO NOT wish to receive this information, please put a tick in the box: ☐  
Your name, address and email will be passed on to exhibitors and sponsors at the conference. If you do not wish your details to be forwarded, please tick the box: ☐

Conference Registration	Payment		Additional Options
See the specific event website for fee details	Early Bird	Standard	See the specific event website for details of any available additional options. Please state if you would like to book a place at any additional meals or social events taking place as part of the conference. Please include payment for these options.  _____ _____ _____ _____ _____ _____ _____ _____
RSC member	<input type="checkbox"/>	<input type="checkbox"/>	
Non-member	<input type="checkbox"/>	<input type="checkbox"/>	
RSC student member	<input type="checkbox"/>	<input type="checkbox"/>	
Student non-member	<input type="checkbox"/>	<input type="checkbox"/>	
Local delegate	<input type="checkbox"/>	<input type="checkbox"/>	
Signed:			Date:

### Terms and Conditions

No reservations for accommodation, meal, or social events will be made if payment is not received prior to the start of the event. All registrations received by the closing date will be acknowledged. If an acknowledgement is not received within 14 days, please contact RSC Events. Cancellations received earlier than one month before the event will be subject to an administrative charge of 25%. It will not be possible to offer any refunds on cancellations (including those for meals or social events) received within one month of the event, although a change in attending delegate can be made at any time. Changes to bookings for meals or social events cannot be accepted within one month.

### Conference Bursaries

There are a limited number of bursaries to attend the conference for student and other applicants in the early stages of their career (typically within 5 years of completing a first or postgraduate degree) who do not have support available from their employer or a research grant. Further information and application forms are available on the conference website.