

# Hichrom HPLC Training Courses

## Fax-Back Registration Form: 0118 932 3414

To register for any course simply complete the details below and fax-back.

I would like to attend the following courses (Please provide details):-

Course Title	Date	Location
Course 1		
Course 2		
Course 3		
Course 4		

Please see the course calendar for course fees. All costs are exclusive of VAT and include lunch, all refreshments and a comprehensive course manual. All course fees must be paid prior to commencement of the course dates. Discounts may be available for multiple bookings - please enquire.

### Your Details (Please photocopy and complete a separate form for each delegate attending).

Title: \_\_\_\_\_ Name: \_\_\_\_\_

Company: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Tel: \_\_\_\_\_ Extension: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Company VAT No: \_\_\_\_\_

(Please notify us if your company is VAT exempt)

### Payment

**Cheque:** Made payable to Hichrom Limited in pounds sterling

**Invoice:** Please forward your official purchase order made out to Hichrom Ltd with this booking form. Please note that payment terms on invoices are strictly 14 days.

P/O number: \_\_\_\_\_

**Credit card:**      Visa      ☐      Mastercard      ☐

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ 3 Digit Security Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Payment, Cancellation and Refunds

Payment must be received prior to the start of the course. Credit card payments are welcome. For payment by purchase order payment terms are strictly 14 days. In the event of a cancellation we will be happy to accept a substitute delegate or offer a place on an alternative (equivalent) course at no additional cost. Cancellations made up to two weeks before the course date will receive a refund of 75% of the course fees. Cancellations made up to one week before course date will receive a refund of 50% of the course fees.

### Registration Questions

Please contact us on 0118 930 3660 or seminars@hichrom.co.uk if you have any questions.