

New Journal of Chemistry

Guidelines for Authors†

Also see: www.rsc.org/authorguidelines

CONTENTS

1.0 General policy

2.0 Article types

- 2.1 Articles
- 2.2 Letters
- 2.3 Opinions
- 2.4 Perspectives

3.0 Submission

- 3.1 Initial submission
- 3.2 Submission of revised articles and material for proof preparation

4.0 Administration

1.0 General policy

The *New Journal of Chemistry* is a broad-based primary journal encompassing all branches of chemistry and its sub-disciplines. Published monthly, it contains full research articles and letters and opinions. This well-established journal, owned by the Centre National de la Recherche Scientifique (CNRS) of France, has been co-published with the RSC since January 1998. Manuscripts are peer-reviewed by international referees selected to ensure that this is done rapidly and to the highest standards.

2.0 Article types

2.1 Articles

Full papers contain original and significant work that is likely to be of wide general appeal or exceptional interest in its specialised area. However, work that has appeared in print in a short form such as an *NJC* Letter or *Chemical Communication* is normally acceptable. Note that the Society strongly discourages the fragmentation of a substantial body of work into a number of short publications.

2.2 Letters

NJC Letters are concise articles which report results of immediate interest to the chemistry community: they may be complete publications, though a subsequent paper may be justified, and should contain a brief experimental section.

2.3 Opinions

Opinions are short articles presenting an opinion, hypothesis or conjecture on a topic judged to be of interest to the readership of the journal.

2.4 Perspectives

Perspectives are brief reviews giving the personal viewpoint of a leading scientist in his/her area of research, setting it in the context of the work of others and looking forward to future developments. In some cases, pairs of collaborating scientists from different disciplines are invited to each give their own perspective on their common field of research in order to demonstrate the benefits of collaborative research and facilitate dialogue between communities. The majority of Perspectives are invited by the Editorial Office, however suggestions of suitable Perspectives in the form of a brief synopsis and biography of the author, are welcome.

3.0 Submission

3.1 Initial submission

Articles should be submitted using the RSC file upload service, ReSource.‡

On submitting their manuscripts, authors are encouraged to supply the names and addresses of 2–3 potential referees. Owing to the non-availability of many referees and editorial staff in July–August each year, authors are advised to limit their submissions during this period in order to minimize delays.

Rapid publication is aided by careful preparation of text and illustrations. Particular attention is drawn to the use of (i) SI units and associated conventions, (ii) IUPAC nomenclature for compounds and (iii) standard methods of literature citation.

The RSC ReSource service allows any number of files to be uploaded. All files relating to a single manuscript should be uploaded simultaneously during one transaction. Files uploaded separately will result in more than one manuscript number being assigned and may subsequently be lost.

All authors submitting work for publication are required to agree a Licence to Publish. Authors submitting online will be asked to agree a Licence to Publish as part of the process. Alternatively, a downloadable PDF version is available,‡ which can be completed and forwarded to the Editorial Office.

After submission your file will be acknowledged by the Editorial Office as soon possible. Authors should contact the Editorial Office if they have not received an acknowledgement within 4 working

† For more detailed information on this topic, including guidelines for article layout, preparation of illustrations, presentation of experimental data, and supplementary information deposition, as well as links to useful web sites, templates and other software resources, and authoring tools, go to: <http://www.rsc.org/authorguidelines>.

‡ See <http://www.rsc.org/resource>.

days. Authors should not forward more than one version of their manuscript or submit the manuscript by post or e-mail to avoid errors in manuscript handling by the Editorial Office.

3.2 Submission of revised articles and material for proof preparation

Revised manuscripts should be sent to the Editorial Office by file upload *via* ReSource.‡

Please check the manuscript carefully for consistency, particularly in the representation of chemical formulae, compound names and words with alternative spellings.

Successful use of your electronic files should speed up the production process and avoid errors being introduced. Authors should ensure that files submitted at this stage contain the final version of their manuscript. Proof corrections should only correct errors from the Production process and should not be used to make general changes to the text.

We will try to use the supplied data in our production process, but mathematical equations and tables in particular may be re-keyed by the typesetter. It is imperative that authors check their proofs (including any tabulated data and figures) very carefully. Papers are published as advance Articles on the web as soon as possible after the return of proof corrections. Late corrections cannot be

incorporated after publication of the Advance Article.

4.0 Administration

Each article deemed suitable for consideration as a submission will be assessed by at least two independent referees. Authors are invited to suggest suitable referees for their article. However, it would not normally be appropriate to use only those referees nominated by the author. The decision to accept or reject a paper will be made on the basis of two agreeing reports. Authors who disagree strongly with the result may appeal to the *New Journal of Chemistry* Editorial Board through the Managing Editor, Montpellier.

No work submitted to *NJC* should simultaneously be submitted to or be under current consideration by any other journal. Contributions which have appeared or have been accepted for publication with essentially the same content in another journal are not suitable for consideration by *NJC*. In addition the unnecessary fragmentation of results to maximise the number of publications is unacceptable. Unnecessary fragmentation is itself a valid reason for rejection of manuscripts.

It is the author's responsibility to declare and cite all unpublished work directly related to any new submission to *NJC*, including work in press or submitted to another journal.