

Natural Product Reports

Guidelines for Authors†

Also see: www.rsc.org/authorguidelines

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1.0 General policy

Natural Product Reports (NPR) is a bimonthly journal of critical reviews. It aims to stimulate progress in the study of natural products, bioorganic and bioinorganic chemistry and chemical biology by providing regular and comprehensive reviews of the relevant literature published during well-defined periods. Topics include the isolation, structure, biosynthesis, biological activity and chemistry of the major groups of natural products – alkaloids, terpenoids and steroids, aliphatic, aromatic and *O*-heterocyclic compounds, and other metabolites of marine, plant and microbial origin. This coverage is augmented by frequent reviews of the wider context of natural products chemistry and chemical biology, including developments in enzymology, nucleic acids, genetics, chemical ecology, primary and secondary metabolism, and isolation and analytical techniques, which will be of general interest to all workers in the area. Occasional articles by eminent scientists provide an important historical perspective describing major developments from the personal viewpoint of those involved.

Contributions are generally commissioned by an appointed member of the Editorial Board, to whom the commissioned review should be initially submitted. Upon acceptance, further communication will be with the Editorial Office. The RSC is prepared to consider offers of articles for publication. In such cases a short synopsis, rather than the completed article, should

be submitted to the Managing Editor.

Further notes on RSC policy on the initial assessment of submissions, and details of criteria for publication, can be found on ReSource.‡

2.0 Article types

2.1 Review

The period of review and article length will have been agreed upon commission. The period of review as well as the preceding article (if any) on the same topic should be indicated in a brief statement at the beginning of the manuscript as follows:

Covering: 2000–2001. Previous review: 2000, 17, 2

The previous review should also be cited. All articles should begin with a short abstract, including the period of coverage and number of references cited. It is recommended that one-off articles should include an introduction for the general reader (accessible to graduate students).

Authors are encouraged to supply a short (100 word) biography and photograph, which will be displayed on the first page of their article. The photograph should ideally be in black and white and should only display the author(s).

3.0 Submission

3.1 Initial submission

Articles should be submitted using the RSC file upload service, ReSource.‡

On submitting their manuscripts, authors are encouraged to supply the names and addresses of 2–3 potential referees. Owing to the non-availability of many referees and editorial staff in July–August each year, authors are advised to limit their submissions during this period in order to minimize delays.

Rapid publication is aided by careful preparation of text and illustrations. Particular attention is drawn to the use of (i) SI units and associated conventions, (ii) IUPAC nomenclature for compounds and (iii) standard methods of literature citation.

The RSC ReSource service allows any number of files to be uploaded. All files relating to a single manuscript should be uploaded simultaneously during one transaction. Files uploaded separately will result in more than one manuscript number being assigned and may subsequently be lost.

All authors submitting work for publication are required to agree

† For more detailed information on this topic, including guidelines for article layout, preparation of illustrations, presentation of experimental data, and supplementary information deposition, as well as links to useful websites, templates and other software resources, and authoring tools, see: <http://www.rsc.org/authorguidelines>.

‡ See <http://www.rsc.org/resource>.

a Licence to Publish. Authors submitting online will be asked to agree a Licence to Publish as part of the process. Alternatively, a downloadable PDF version is available,[‡] which can be completed and forwarded to the Editorial Office.

After submission your file will be acknowledged by the Editorial Office as soon as possible. Authors should contact the Editorial Office if they have not received an acknowledgement within 4 working days. Authors should not forward more than one version of their manuscript or submit the manuscript by post or e-mail to avoid errors in manuscript handling by the Editorial Office.

3.2 Submission of revised articles and material for proof preparation

Revised manuscripts should be sent to the Editorial Office by file upload *via* ReSource.[‡]

Please check the manuscript carefully for consistency, particularly in the representation of chemical formulae, compound names and words with alternative spellings.

Successful use of your electronic files should speed up the production process and avoid errors being introduced. Authors should ensure that files submitted at this stage contain the final version of their manuscript. Proof corrections should only correct errors from the Production process and should not be used to make general changes to the text.

We will try to use the supplied data in our production process, but mathematical equations and tables in particular may be re-keyed by the typesetter. It is imperative that authors check their proofs (including any tabulated data and figures) very carefully. Papers are published as advance Articles on the web as soon as possible after the return of proof corrections. Late corrections cannot be incorporated after publication of the Advance Article.

4.0 Administration

Receipt of a paper will be acknowledged, and the paper will be

given a reference number which authors are asked to quote on all their subsequent correspondence. If no such acknowledgement has been received after a reasonable period of time, authors should check with the Editorial Office as to whether the paper or the acknowledgement has gone astray.

4.1 Editorial policy

All manuscripts will be processed in an efficient, fair and timely manner. RSC policy on the initial assessment of submissions, and details of criteria for publication, can be found on ReSource.[‡] Papers that are accepted must not be published elsewhere except by permission of the Royal Society of Chemistry. Submission of a manuscript will be regarded as an undertaking that the same material is not being considered for publication by another journal. Conditions governing acceptance are available *via* ReSource.[‡]

4.2 Licence to Publish

The whole of the literary matter (including tables, figures, diagrams and photographs) in *OB* is subject to a Licence to Publish and may not be reproduced without permission from The Royal Society of Chemistry and such other owner of the copyright as may be indicated. However, the owner may reproduce/republish portions of the Work without seeking permission, provided any reproduction is accompanied by an acknowledgement in the form:

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4.3 Reprints

A PDF reprint of each paper will be supplied free of charge.