



# Royal Society of Chemistry Researcher Mobility Grant Terms and Conditions 2017

## Scope and Duration

	<b>Early career researcher</b>	<b>PhD students</b>
<b>UK and Republic of Ireland (ROI)-based applicants*</b>	One-off visit (up to 3 months) outside the UK or ROI (Up to £5000)	One-off visit (up to 3 months) outside the UK or ROI (Up to £5000)
	Multiple visits to the same organisation (of up to 3 months each over 2 years) outside the UK or ROI (Up to £5000**)	Multiple visits to the same organisation (of up to 3 months each over 2 years) outside the UK or ROI (Up to £5000**)
	One-off visit (up to 3 months) within the UK or ROI (Up to £3000)	One-off visit (up to 3 months) within the UK or ROI (Up to £3000)
<b>Overseas-based applicants</b>	One-off visit (up to 3 months) to the UK or ROI (Up to £5000)	One-off visit (up to 3 months) to the UK or ROI (Up to £5000)
	Multiple visits (of up to 3 months each over 2 years) to the UK or ROI (Up to £5000)	Multiple visits (of up to 3 months each over 2 years) to the UK or ROI (Up to £5000)

\* Our grants will contribute towards return travel to the host country, accommodation and subsistence during the visit.

\*\* Refers to applicants currently working or holding a contract in the UK and Republic of Ireland or overseas regardless of nationality.

## Eligibility and application requirements

1. Early career researcher applicants must (at the time of application):
  - a) Be within 10 years of completing their PhD (excluding career breaks, parental leave, etc.) working in industrial, private or commercial organisations, universities, university spin-out companies or research institutes.
  - b) (OR) be expected to hold a PhD by the time funding starts.

- c) Be holding a fixed-term or permanent contract at an eligible organisation (university; industrial, private or commercial organisation; university spin-out company or research institute) that lasts for the duration of the project.
  - d) (Industrial applicants without a PhD) hold a chemical science degree, or Registered Science Technician (RSciTech) or Registered Scientist (RSci) designation.
2. PhD students must be actively undertaking a chemistry PhD course at the time of application.
  3. Applicants must be RSC members (Associate Member or above).
  4. Applicants may also apply if their membership application is being processed; applicants should use their membership application number when asked for their RSC membership number. The membership application must be successful for the applicant to receive any funds.
  5. Applicants must provide a letter of support from their academic supervisor/line manager, and include this as part of the application.
  6. Applicants must give an outline of the funds they are requesting in the RSC Researcher Mobility Grant application form.
  7. In the RSC Researcher Mobility Grant application form, applicants should also give a proposed timeline for their visit and make clear in what way the project is timely for their career.
  8. Individuals are eligible to receive only one grant per year. Individuals holding a two-year grant are not eligible to receive an additional RSC Researcher Mobility Grant in the second year of tenure. Individuals that have previously received a *RSC Researcher Mobility Grant* will be expected to indicate so on their application form.
  9. For overseas applicants, priority will be given to those with (or evidence of) matched or contributing funding from their home country or other non-RSC sources.
  10. Applications with host organisations *within* the UK will be particularly encouraged from chemical scientists wishing to engage in cross-disciplinary collaborations or partnerships at the academia–industry interface.
  11. Applicants may also request supporting funding for their host organisation (with justification), which may include provision for bench fees and administrative support costs (e.g. visa application, insurance) which would be incurred during their visit. These costs must be specified in the application form and verified by the host organisation.
  12. The host researcher/organisation should be linked to the applicant's research area or provide a credible opportunity for the applicant to move into another research area or develop a multi-disciplinary project.
  13. While applications that involve ongoing existing collaborations will be considered, applications that target new collaborations are particularly encouraged.
  14. Applicants are encouraged to visit neighbouring organisations, beyond their host organisation, during their stay; however the intent to undertake short visits to multiple organisations should not form the primary purpose of the Grant.
  15. Applicants may not seek funding for conference attendance within their RSC Researcher Mobility Grant application (please instead see the RSC Travel Grants for PhD Students and Post-doctoral Researchers).

## Application assessment process

16. The selection and awarding process will be based upon a proposal by a candidate to undertake specified work at a specified organisation. This proposal will be assessed by the RSC Researcher Mobility Grant Working Group (RMGWG). With the approval of the RMGWG and at request of the applicant, the specified work and specified organisation may be changed following receipt of the award.
17. Any changes to the specified work or host organisation after the award of a grant must be approved by RMGWG.
18. Applicants must stipulate the primary collaborator they wish to visit/partner with in their application. This should be accompanied by a letter of support from the host organisation stating that the host organisation is willing to host the applicant in the event that the Grant application is successful. This letter should be signed by an appropriate representative from the organisation with the authority to authorise the visit, for instance a Head of Department, and co-signed by the primary supervisor who will host the applicant.
19. The RMGWG has oversight of the awarding process and will seek clarification or further information relating to decisions if they deem it to be necessary.
20. If an application is unsuccessful, the applicant may not reapply for the Grant for one year, unless they are explicitly invited to do so by the Researcher Mobility Grant Working Group (RMGWG).

## Successful grant applications

21. The awarded funds will be paid in a single payment to the host organisation, upon successful application and following successful visa application (where necessary). No funds will be paid directly to the Grant recipient from the RSC. It will be expected that the host organisation administers payments to the Grant recipient, including stipend and travel costs. Applicants should contact the RSC directly to discuss any complications.
22. Recipients will be expected to make their own visa arrangements for travel to the host country (the RSC may be able to provide general guidance in certain circumstances). Similarly, recipients will be expected to make their own travel and accommodation arrangements, in liaison with their host organisation as appropriate.
23. No paid work (in addition to that within the contract with their home organisation) may be undertaken by a recipient during the tenure of a visit without the specific permission of the RSC.
24. Should there be exceptional circumstances, wherever possible the RSC will allow a Grant to be deferred with the permission of the host and home organisation. No extra funds will be released in this eventuality.
25. Applicants must inform the RSC of any changes to the application as soon as possible. If the applicant receives any extra funding towards the activity outlined in the Grant application, whether before any award of funds or during the Grant, the RSC must be notified.
26. Grant recipients will be expected to report regularly on the progress of their research. The regularity and format will be agreed by the awarding body and will be stipulated upon awarding the Grant. This will include some evidence of finances used.

27. Recipients must comply with all applicable laws, regulations and codes of ethics and/or conduct including those of the recipient's home and host organisations. Furthermore, the recipient must not act in any manner which may bring the RSC and/or the home and host organisations into disrepute.
28. Recipients must comply with the RSC's Branding and Publicity Guidelines as may be amended from time to time, including the use of the RSC logo, which the RSC will provide to the recipient on request.
29. The RSC reserves the right to carry out any relevant checks including verifying the recipient's RSC membership status and contacting the host and home organisations to confirm identity of an applicant and the legitimacy of an application.

### At the conclusion of the grants

30. The recipient (via the host organisation for UK-based Grants) will be expected to submit to the RSC a two-page scientific report outlining the outcomes of the collaboration. This should include scientific outcomes, experience and value gained from the visit, and proposed future steps (the RSC will provide a standard form to capture this). This should be authored by the Grant recipient in agreement with the host supervisor. Over the longer term, the RSC will ascertain from the recipient whether the Grant led to further collaboration and research outputs. At the conclusion of the Grant, recipients will be expected to outline a brief plan to disseminate and communicate the outcomes of the Grant.
31. The host organisation will be expected to submit to the RSC a short financial report outlining the breakdown of funds spent. Any unused funds remaining at the conclusion of the Grant should be returned to the RSC. The financial report should be submitted to the RSC together with the scientific report.
32. Grant recipients will be expected to give due acknowledgement to the Royal Society of Chemistry in any scientific papers published as a result of research carried out during the visit, and to give due acknowledgement of support in any scientific presentations (both oral and poster) as appropriate.
33. The applicant is solely responsible for ensuring he/she is not under any obligation which prevents him/her from applying for and for receiving the funds applied for, whether obligations imposed by the home organisation or otherwise. Furthermore the applicant is responsible for clarifying the position relating to intellectual property rights ("IPRs") of the research undertaken with funds received by way of this Grant. For the avoidance of doubt, the IPRs in the research will not belong to the RSC.
34. Recipients will be encouraged to act as ambassadors for the *RSC Researcher Mobility Grant* programme, following the completion of their Grant, for instance by delivering a talk at an RSC Division, Local Section or Interest Group meeting or by advising future applicants.
35. During the term of the Grant, the RSC reserves the right to reclaim any unspent funds under any circumstances.