
ROYAL SOCIETY OF CHEMISTRY

Rules of the Faraday Division

1. Preamble

1.1 These Rules, made by the Council of the Royal Society of Chemistry (RSC) on the 2nd day of October 2008 in accordance with By-law 75 and Standing Orders made thereunder, shall apply to Interest Groups of the RSC.

1.2 These Rules supersede all previous Rules.

2. Name

2.1 The names of Interest Groups shall be as specified from time to time in Standing Orders made under By-Law 75. The name of this Interest Group is the Faraday Division.

3. Purpose

3.1 The purpose of the Faraday Division is:

- i. The study and dissemination of knowledge of all aspects of physical chemistry, including its promotion as underpinning interdisciplinary research, and influencing the teaching of the subject.
- ii. The opportunity for members of the Faraday community to increase their knowledge and enhance their professional capacity by holding meetings appropriate to the subject area of the Faraday Division.
- iii. Advice to other parts of the RSC, where appropriate, in its core activities in support of physical chemistry and to carry out regular reviews of the activities of the physical chemistry community.
- iv. Contributions to submissions to external groups, e.g. funding bodies and groups involved in the public understanding of the social, educational and economic importance of physical chemistry. This will include identifying academics, corporate leaders and other individuals who are willing to participate in the work of the Faraday Division.
- v. Co-operation with other Interest Groups and the Regions and Local Sections of the RSC as appropriate.
- vi. Maintenance of the strong international interests of the Faraday community both within mainland Europe and further afield.

4. Membership of the Faraday Division

4.1 Eligibility for membership of the Faraday Division shall be as defined by the By-laws and Standing Orders. Lists of members shall be maintained by the RSC.

5. Responsibility to RSC Council

5.1 In accordance with the By-laws and Standing Orders, the Faraday Division shall be responsible to RSC Council.

6. Management of the Faraday Division

6.1 The Committee of the Faraday Division shall be known as the Faraday Division Council.

6.2 The management of the day-to-day activities of the Faraday Division shall be the responsibility of a Committee of up to 15 persons elected by and from among the members of the Division [or co-opted by the Committee]. The Committee may appoint, delegate some of its functions to, and dissolve sub-committees of its own members. Subject to the general rules and procedures as set out in RSC Council, Boards and Committees – General Principles.

6.3 Five members of the Faraday Division Council shall be the quorum necessary for the transaction of any business. Questions arising at any meeting of the Council shall be decided by a majority of votes and in the case of an equality of votes the Chair of the meeting shall have a second or casting vote.

6.4 Minutes of all meetings of Faraday Division Council will be produced and distributed as agreed by the Council.

7. Communication with Members

7.1 Except in the case of a General Meeting of the Group (16 below), the Committee may use any means of communication with members it considers expedient, including placing information on that part of the RSC website designated for the purpose. The Committee shall communicate with members at least once a year.

8. Officers and periods of Faraday Division Council membership

8.1 The President (Chairman) and Honorary Secretary/Treasurer shall be elected by the Faraday Division Council from amongst members of the Faraday Division who are members of the RSC. Such officers shall serve for a maximum of three years and their terms of office shall run from one Annual General Meeting (AGM) of the RSC to another.

8.2 The President-Elect (Chair-Elect) shall serve for one year and the Immediate-Past President shall serve for two years.

8.3 Members of the Faraday Division Council shall include six representatives from related interest groups and up to four other Members.

8.4 The Chairman of the Faraday Standing Committee on Conferences shall serve as an ex-officio member.

8.5 One representative from the "Physical Chemistry Chemical Physics" Editorial Board shall serve as an ex-officio member.

9. Election of the Faraday Division Council Members

9.1 Up to fifteen members of the Faraday Division shall be eligible for election to the Faraday Division Council and the elections and periods of office of members of the Council shall be

arranged so that a proportion of the Council members retire each year. Retiring members are eligible for re-election but may only serve a maximum of two terms in office.

- 9.2 The Honorary Secretary of the Council shall notify members of the Faraday Division of the seats on the Council to be filled by elections with effect from a forthcoming AGM of the RSC and shall invite nominations. Nominations shall be made with the agreement of the candidate and supported by at least two other members of the Faraday Division and shall be lodged with the Honorary Secretary at least 6 weeks before the AGM of the RSC.
- 9.3 Where the number of declared vacancies equals or exceeds the number of nominations received, the candidates shall all be deemed elected to the Council. Their election shall be announced on the day of the AGM of the RSC.
- 9.4 Where the number of nominations received exceeds the number of vacancies on the Council, a ballot shall be held. In this instance, at least 28 days before the AGM of the RSC, the Honorary Secretary shall notify all members of the Faraday Division of the candidates and the number of vacancies to be filled. Members shall communicate their votes to the Honorary Secretary before the AGM of the RSC.
- 9.5 In the event of a ballot being required the President of the Faraday Division shall appoint two members to act as Scrutineers to assist in the subsequent counting of votes. The Scrutineers shall be neither Members of the Council nor candidates for election.
- 9.6 The results of the ballot shall be declared on the day of the AGM of the RSC.
- 9.7 The Honorary Secretary may use and require such means of communication for the ballot as deemed appropriate by the Faraday Division Council.

10. Casual vacancies on the Faraday Division Council, and co-options

- 10.1 The Council may make appointments to fill vacancies arising otherwise than through the completion of a designated term of office. Members appointed to fill such 'casual' vacancies shall serve until the next AGM of the RSC, at which time they should be eligible for election or re-appointment. A member who fills a casual vacancy shall, in addition, be eligible to serve two full terms of office consecutively.
- 10.2 The Council may, from time to time, co-opt additional members of the Council to fulfil a special role, for a defined period not exceeding three years. A former co-opted member shall be eligible for election to the Council.

11. Finance

- 11.1 The RSC may provide financial support for the Faraday Division and the amount will be agreed, in consultation with the Director, Science and Technology and the RSC Finance Department, on an annual basis.

12. Accounts and reports

- 12.1 The Faraday Division Council will submit a report of its activities for the year to RSC Council and that report shall be made available to all members of the Faraday Division.
- 12.2 Every five years there will be a review of the Faraday Division.
- 12.3 The President of the Faraday Division is also a member of the RSC Science Policy Board.

13. Activities and Scientific Meetings

13.1 The Faraday Division Council is expected to undertake a programme of activities that will further the purpose of the Faraday Division for which central RSC staff support will be provided.

13.2 There will be at least one business meeting each year of the Faraday Division Council to cover such items as review of the subject and supporting activities, future actions and Council elections.

14. Lectures and Scientific Communications

14.1 An activity organised by the Faraday Division Council in pursuit of the objectives of the Faraday Division may involve the presentation of a scientific communication or the delivery of a lecture at a meeting of the Faraday Division members on any subject coming within the scope and objectives of the Faraday Division. In such cases, if it is intended that the communication or lecture shall be published, it must be submitted in the first instance to the Publishing Board of the RSC, or whatever body succeeds it. The Publishing Board may publish the communication or lecture in such a form as it may decide. The provisions of By-law 91 shall apply to every such lecture or communication.

15. Publicity

15.1 Unless the subject relates solely to the day-to-day activities of the Faraday Division, neither the Faraday Division nor its Council shall authorise or countenance, or cause to be published or communicated any statement or other communication, either in the name of the RSC or the Faraday Division, without prior discussion with the appropriate RSC staff member.

16. General Meetings of the Faraday Division

16.1 A general meeting of the Faraday Division may be called by the Honorary Secretary who shall give at least three months notice of the meeting. A general meeting may be requisitioned, by at least ten members of the committee by writing, specifying the purposes of the proposed meeting, to the Honorary Secretary, and if the Honorary Secretary fails to call the necessary meeting within three months of the date of receipt of the letter of requisition, then the members of the Faraday Division Council concerned may themselves call the meeting.

17. Amendments to the Rules and Dissolution of the Faraday Division

17.1 In accordance with the By-laws and Standing Orders, the RSC Council may at any time amend these Rules or dissolve the Faraday Division.

18. In cases of disagreement

18.1 Any disagreement relating to the interpretation or application of these rules should, if not resolved by a consensus of the Faraday Division Council, be referred to RSC Council.

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