



RSC CONSULTANCY GROUP

**Minutes of 2016 AGM held Wednesday May 19th 2016.
Royal Society of Chemistry, Burlington House, Piccadilly, London.**

Those present.

Steve Boyde
Peter Cope
Bill Edwards
Gordon Ferrier
W B M Gay
Bruce Green
Dermot Hanna
Colin Hewlett
A T Kowalski
Barry Langdon
Iain MacKinnon
Ted Parton
Alan Pettitt
Mark Powell
Andreas Sergis
John Sidwell
Peter Smallwood
Neil Spooner
Richard Storer
Richard Taylor
D Trew
Diane Turner
Hooshang Zavareh

Apologies

Apologies were received from
Michael Casey
Jack Chudy
David Edwards
Uche Ekwuozor
Bernard Leddy

1. Minutes of the previous AGM.

Minutes of the 2015 AGM were circulated in advance of the meeting and were accepted as a true record by those present.

2. Matters arising from the minutes.

Further to a request at the last AGM, minutes of subsequent CG committee meetings have been posted on the CG webpage.
There were no other matters arising.

3. Report of the Committee.

The annual report of the committee was circulated to attendees in advance of the meeting and has been posted on the CG webpage.

4. Treasurers Report

The Treasurers Report was presented by Colin Hewlett and accepted by those present. (Appendix A). Stephen Bounds was proposed and accepted as honorary auditor for next year's accounts.

5. Election of Committee Members.

There were no immediate changes to committee membership, although Stephen Boyde will stand down from the committee at end 2016, The composition of the committee following the meeting was confirmed as follows.

William Edwards - Chairman
Colin Hewlett - Hon. Treasurer
Stephen Boyde - Hon. Secretary
Hooshang Zavareh - Member
Dermot Hanna - Member
Bruce Green - Member

6. Points discussed during meeting.

Clarification was requested on whether CG members can use the RSC logo on their own websites. It was confirmed that this would require specific authorisation from RSC.

It was requested that to assist networking at future meetings, nametags should be provided and time allowed for attendees to introduce themselves. This was agreed as a good idea for future meetings and an impromptu introduction session was carried out immediately following the AGM.

7. Other business.

RSC are now offering Professional Indemnity Insurance as a member benefit. Feedback from members who have checked it out is generally positive.

There being no other business, the Chairman declared the meeting closed.

Stephen Boyde
24/05/2016

APPENDIX A. Treasurers Report.



Appendix F

Name of Group / Section / Region: RSC Consultancy Group				
<u>Receipts</u>		Key	£	£
Interest:	Current Account	1	0.00	
	RSC Deposit Account	1	101.61	
	Other Savings Accounts	1	0.00	
Annual Grant		2	1,701.00	
Grants:	Outreach	3	0.00	
	Travel	3	0.00	
	Division	3	0.00	
	Other	3	0.00	
Donations		4	0.00	
Meetings and Conferences		5	£1,725.00	
Other		6	0.00	
Total Income			3,527.61	
<u>Payments</u>				
Meetings & Conferences	General	7	1,444.77	
	Committee Meetings	7	1,090.23	
	External Events Service	7	0.00	
	RSC Events Services	7	0.00	
Donations/Sponsorship		8	0.00	
Committee Travel Expenses		9		
Stationery / Postage		9	0.00	
Committee Lunches at RSC		9	388.64	
Audit		9	0.00	
Awards		10	0.00	
Bank Charges		10	9.00	
Website		10	0.00	
Other		10	0.00	
Total Expenditure			2,912.64	
Surplus/(Deficit) for the year		11	614.97	
<u>Check</u>				
Balance at 1st January 2015			£10,056.23	
Surplus (Deficit) for 2015		11	614.97	
Balance at 31st December 2015			10,671.20	
<u>Cash at Bank</u>				
Balance in Current Account			£310.04	
Balance in RSC Deposit Account			10,361.16	
Balance in Other Savings Account			0.00	
Balance as at 31st December 2015			10,671.20	

Hon. Treasurer

[Signature]

Chairman

[Signature]

Auditor

[Signature]