

## Annual General Meeting

15<sup>th</sup> September 2022, Virtual Meeting

### Agenda

#### AGM22/00 Moment of Reflection

**On behalf of our members, our Board of Trustees and all of our colleagues around the world, the Royal Society of Chemistry offers its condolences to His Majesty the King and bereaved members of the Royal Family at this time of sorrow and sadness.**

Her Majesty Queen Elizabeth II was patron of the RSC for almost seven decades and had a close association with our community. In this period of national mourning, as a sign of respect and in sympathy with members of Her Majesty's family, we will observe a moment of reflection at the start of the RSC-HEG AGM.

#### AGM22/01 Apologies (JL)

Anna Roffey, Fiona Dickinson, Roy Lowry, Julie Hyde.

#### AGM22/02 Minutes of the 2021 AGM (JB)

#### AGM22/03 Summary of HEG activities over the previous year (JB):

##### a. Mission Statement

The Royal Society of Chemistry Higher Education Group (RSC HEG) represents those with interest in chemistry in higher education. Our community provides a supportive network promoting collaboration, innovation, and dissemination of effective learning and teaching practice throughout the chemical sciences.

- b. Augmented Reality Escape Rooms workshop
- c. EDI officer on committee appointed
- d. Representation at the RSC Education Division Council/Education Community Council
- e. Inequalities In Chemistry Education Meeting
- f. RSC HE Chemistry Teaching Network summer meeting

g. VICEPHEC – financial support and bursary and Prizes

AGM22/04 Communications update (FD)

AGM22/05 Treasurer's Report (CMD)

AGM22/06 Membership of the Committee (JLK)

a. Officers:

The term of office is 3 years, with a possible second term.

**The Chair**, Jenny Burnham has completed two years (second term)  
– *no election required*

**The Treasurer**, Claire McDonnell has completed two years (second term)  
– *no election required*

**The Secretary**, Anna Roffey has completed one year (second term)  
– *no election required*

**The Membership officer**, JL Kiappes (*first term ends Summer 2024*)

**The Communication & Publicity officer**, Fiona Dickinson (*second term ends Spring 2025*) (this role is shared with JL Kiappes)

**The SaFE Representative**, Julie Hyde (*second term ends Spring 2025*)

b. Ordinary Members:

The term of office is 3 years. Current members with years as follows:

- Shane Lo Fan Hin (*second term ends Spring 2023*)
- Malcolm Stewart (*second term ends Spring 2023*)
- Rebecca Butler (*second term ends Spring 2025*)
- Adrian Wright (*second term ends Spring 2025*)
- Dylan Williams (*second term ends Spring 2025*)
- Gita Sedghi (*first term ends Spring 2023*)
- Roy Lowry (*first term ends Spring 2023*)

New members:

- Sweta Ladwa (*first term ends Summer 2025*)
- Giorgio Chianello (*first term ends Summer 2025*)

c. Note of thanks

We note our thanks to the following committee members for their hard work and service

- Richard Blackburn (*Membership*)
- Gan Shermer (*ViCEPHEC Steering Group*)

#### AGM22/07 New RSC Higher Education Group Conference Bursary Scheme (JB)

Following on from the success of our ViCEPHEC bursary scheme, HEG will be launching the RSC Higher Education Group Conference Bursary Scheme. We will sponsor a number of bursaries throughout the year which will be available to support participation by RSC HEG members in any conference (online and in-person), to a value of up to £75.

These bursaries will be limited to members with successful abstracts on Chemical Education advances/innovations/research. There will be three calls throughout the year (initially 28th Nov 2022, 27th March 2023 and 26th June 2023) and preference will be given to applicants who are first time speakers.

#### AGM22/08 Looking to the future (JB)

- ViCEPHEC costing and possible location subsidiary
- Revisiting our international connections: Possible sponsorship of a BCCE 'birds of a feather' session
- RSC Mentoring Scheme

#### AGM22/09 Any other business