



Training Courses and Short Seminars

Fax-Back Registration Form: 0118 932 3414

To register for any course simply complete the details below and fax-back.

Your Guarantee: We are confident that the techniques you will hear about on these courses will provide you with many ideas for improving efficiency in the laboratory – in fact we guarantee it! If after six months you have not been able to recover the registration fees by applying what you have learnt from the course we will happily **refund your money**.

I would like to attend the following courses/seminars (Please provide details):-

Course Title	Date	Location
Course 1		
Course 2		
Course 3		

Please see course calendar for fees. **All costs are exclusive of VAT** and include all refreshments and a course manual. Hotel accommodation and evening meals are not included unless indicated. All fees must be paid prior to commencement of the course dates. Discounts may be available for multiple bookings - please enquire.

Your Details (Please photocopy and complete a separate form for each delegate attending).

Title: _____ Name: _____

Company: _____

Department: _____

Address: _____

_____ Post Code: _____

Tel: _____ Email: _____

Company VAT No: _____

(Please notify us if your company is VAT exempt)

Payment

Short seminar voucher code: _____

Cheque: Made payable to Hichrom Limited in pounds sterling

Invoice: Please forward your official purchase order made out to Hichrom Ltd with this booking form. Please note that payment terms on invoices are strictly 14 days.

P/O number: _____

Credit card: Visa Mastercard

Card Number: _____ Expiry Date: _____

Name on Card: _____ 3 Digit Security Number: _____

Signature: _____ Date: _____

Payment, Cancellation and Refunds Payment must be received prior to the start of the course. Credit card payments are welcome. For payment by purchase order payment terms are strictly 14 days. In the event of a cancellation we will be happy to accept a substitute delegate or offer a place on an alternative (equivalent) course at no additional cost. Cancellations made up to four weeks before the course will receive a full refund, up to three weeks before a 50% refund and two weeks before will be subject to full payment unless otherwise agreed. Hichrom reserves the right to cancel, without liability, any course which is undersubscribed.

Questions? Please contact us on 0118 930 3660 or seminars@hichrom.co.uk