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**Conference/Meeting Bursary Application**

**Notes**

The East Anglia Local Section of the Royal Society of Chemistry is keen to support small bursary grants to support student members in their career development through attendance at conferences where members will be presenting a talk or a poster, including applications for fee paying virtual conferences

We have therefore decided to provide a bursary of up to £300 towards the cost of providing transport to and from an event or conference. If you wish to apply for funds, please complete the form below giving as many details as possible of the event identified, transport costs and potential benefit to the student(s). Completed requests for support should be submitted to the Secretary at [rsceastanglia@gmail.com](mailto:rsceastanglia@gmail.com)

Please note the following points:

1. A limited number of awards are available annually
2. The application should be for a conference being held in that calendar year
3. Each student member can only receive one bursary per calendar year
4. The application for the bursary should be made at least 2 months in advance of the event/conference
5. Payment will be made on receipt of documentation confirming registration at the event
6. The amount of the bursary is limited to a maximum of £300, the expectation is that most bursaries will be in the £150 to £250 range.
7. All applications will be reviewed by the East Anglia Local Section Committee whose decision is final
8. Decisions will be communicated within 3 weeks of receipt of applications
9. Appeals will not be considered but, where funding is not awarded or a lesser amount than that requested is awarded, brief feedback will be provided to the lead applicant.

A brief report, of the event/conference should be sent for the attention of the Secretary at [rsceastanglia@gmail.com](mailto:rsceastanglia@gmail.com) as soon as is practicable after the event has taken place

NB. For UK events: alternative sources are available -  view [alternative sources of funding available](https://www.rsc.org/awards-funding/) for UK RSC conferences.

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**Conference/Meeting Bursary Application Form**

Complete the form below and email to the local section:

[rsceastanglia@gmail.com](mailto:rsceastanglia@gmail.com)

**Section 1 – Personal Details**

Full Name: Email:

Correspondence Address:

Postcode: Application Date:

RSC Membership (Y/N):

**Section 2 – Current Position**

University / Institution / Company: Current Role:

Supervisor / Line Manager: Their Contact Email:

**Section 3 – Conference / Meeting Details**

Conference / Meeting Title: Location:

Date: Presentation Delivery: Oral / Poster

**Section 4 - Application Justification**

In this section write a brief summary of how attending this conference will aid your research, professional development and your career progression (maximum of 500 words). Additionally, please include a copy of the presentation abstract with your application form (Note: All information disclosed will be treated with confidentiality and will not be retained once the application assessment is completed).