

## Member Networks Annual Report Form

*Reporting events held in 2018 and those planned for 2019*

In line with the rules for member networks and to enable us to better support our networks and their activities all member networks (Local Sections, Interest Groups and Analytical Division Regions) are asked to complete this form and return it to [networks@rsc.org](mailto:networks@rsc.org) or by post to: Networks Team, Royal Society of Chemistry, Thomas Graham House, Science Park, Milton Road, Cambridge, CB4 0WF.

### Deadlines

Deadline for receipt of Financial Accounts by RSC Finance Team: **8th February 2019**  
Deadline for receipt of Annual Report by Networks Team: **25th February 2019**

If there is any reason that your committee will **not** be able to meet either or both of these deadlines please inform [networks@rsc.org](mailto:networks@rsc.org) as soon as possible.

This report will be uploaded to your web page to share with the members of your network. Staff will also share a digest of all member networks activities taken solely from these annual reports with appropriate staff and governance boards and committees including Division Councils with similar interests.

<b>Committee</b>	Automation and Analytical Management Group
<b>Completed by</b>	A Braithwaite
<b>Date</b>	14 February 2019

Please list below the dates of all of your planned committee meetings and, if held, AGM.

Annual General Meeting (if being held)

<b>Date</b>	<b>Not Applicable</b>
<b>Venue</b>	

### **Proposed Committee Meetings Dates**

<b>Date</b>	<b>Venue</b>
To be arranged: March/April 2019 October/November 2019	Burlington House

## 2018 Events

Please report below on activities undertaken in the past year. Please provide information about the type of event and target audience. For example, a workshop for Early Career members can be categorised as “Training/ Workshop” for “Early Career Members”.

The categories are as follows:

### Event Types:

- Award Lecture
- Education Event
- Networking Event
- Outreach Event
- Public Lecture
- Scientific Meeting (half-day, one-day or multi-day)
- Social Event
- Training/ Workshop
- Other

### Audience:

- Academics
- Consultants
- Early Career
- Industrialists, industrialists
- Members of the public
- Postgraduates & PhD students
- Retired members
- School students
- School teachers
- Technicians & Support staff
- Undergraduates

If you wish to include more detailed information about any particularly successful events or advice to share please do so in the provided space. Please append electronic copies of any meeting reports, newsletters or relevant materials to this report.

For additional events please copy and paste the table and continue as necessary. Please note that the grey text is a guide for filling in the form and can be deleted.

<b>Event Name</b>	Innovative Chemical Sensing
<b>Event Type</b>	One day scientific meeting
<b>Audience</b>	Postgraduates, PhD students, academics, industrialists
<b>Start Date</b>	27 June 2018
<b>End Date (if applicable)</b>	Please enter the end date for your event (if applicable).
<b>No. Attendees</b>	Approx. number of delegates, 40
<b>Comments</b>	A meeting in the AAMG's series of conferences on advances in monitoring and sensor technologies and their applications. This was a scientifically successful, interesting and informative conference with presentations on a range of topics including key enabling technologies, smart sensors, informatics communication protocols and data analysis. A number of complimentary bursaries were awarded to students

<b>Event Name</b>	Developments in Air Quality, Current Issues and New Technologies
<b>Event Type</b>	Two day scientific meeting/conference
<b>Audience</b>	Industrials, academics, consultants
<b>Start Date</b>	11 <sup>th</sup> December
<b>End Date</b>	12 <sup>th</sup> December
<b>No. Attendees</b>	Approx. delegates, 56
<b>Comments</b>	A successful conference maintaining the interest and success of previous years with sessions on innovative measurements, particulate measurements and composition, small sensors and agricultural emissions. Approximately a fifth of the delegates were from overseas. Two exhibitors also attended. The conference was organised in collaboration with Defra.

<b>Event Name</b>	
<b>Event Type</b>	
<b>Audience</b>	
<b>Start Date</b>	
<b>End Date</b>	
<b>No. Attendees</b>	
<b>Comments</b>	

### **Awards and Bursaries**

Please list any awards or bursaries presented by your committee in the past 12 months and indicate any that will be open for nomination/application in the next calendar year. Please note that the grey text is a guide for filling in the form and can be deleted.

Please also include information about the application/nomination and selection processes.

Please ensure that **all** members of your network are notified of any awards or bursaries for general application. These notifications can be sent via e-alert through [networks@rsc.org](mailto:networks@rsc.org).

<b>Award</b>	None to report
<b>Award Type</b>	What kind of award is it?
<b>Audience</b>	Who is the target audience?
<b>Nomination/ application deadline</b>	When did the Award close for nominations/applications?
<b>Number of nominations/ applications</b>	How many nominations/applications were received?
<b>Award winner(s) and institution(s)</b>	Please provide the name(s) and institution(s) of the winner(s).
<b>Comments</b>	Please include information about the application/nomination and selection processes here.

<b>Award</b>	
<b>Award Type</b>	
<b>Audience</b>	
<b>Nomination/ application deadline</b>	
<b>Number of nominations/ applications</b>	
<b>Award winner(s) and institution(s)</b>	
<b>Comments</b>	

<b>Award</b>	
<b>Award Type</b>	
<b>Audience</b>	

<b>Nomination/ application deadline</b>	
<b>Number of nominations/ applications</b>	
<b>Award winner(s) and institution(s)</b>	
<b>Comments</b>	

**Other information/comments:**

**Other forms of Recognition provided by your committee:**

### **Future Activities**

When planning any activities please remember to ensure that all events are logged on our events database and ensure that all contracts are sent to our Legal Team with enough time for amendments and, where necessary, approval by the Board.

Please outline any activities already in planning for the next calendar year. Please include the type of event and the target audience, preferably using the categories outlined above. Please note that the grey text is a guide for filling in the form and can be deleted.

For additional events please copy and paste the table and continue as necessary.

<b>Event Name</b>	Sensors 2019
<b>Event Type</b>	Meeting/conference
<b>Audience</b>	Research students, academic and industrialists
<b>Proposed Date</b>	26 <sup>th</sup> June 2019, at Burlington House
<b>Comments</b>	No further details available

<b>Event Name</b>	Monitoring Ambient Air 2019
<b>Event Type</b>	Conference
<b>Audience</b>	Academics, industrialists, consultants
<b>Proposed Date</b>	11 <sup>th</sup> , 12 <sup>th</sup> December 2019 at Burlington House
<b>Comments</b>	No further details available

### Committee

This information will be used to update our membership database and your web page. Please ensure that any changes to the committee are sent to [networks@rsc.org](mailto:networks@rsc.org) as soon as possible.

<b>Position</b>	<b>Name</b>	<b>Dates on committee (20xx – 20xx)</b>
Chair	Dr C Walton	2018-2022
Secretary	Dr A Braithwaite	2018-2022
Treasurer	Dr R Narayanaswamy	2018-2022
Ordinary Members	Dr M Sargent, Immediate Past Chairman Dr M Baron Dr L Kelly Mr K Leiper Mr D Porter Dr C Roxburgh Mr J Trigg Dr W Young	2016-2020 2015-2018 2015-2018 Life member 2016-2019 2016-2020 2015-2018
Chemists' Community Fund Representative (if relevant)		
Co-opted member(s) and their affiliation(s)	Scientific Advisors: Dr G Fuller, Kings College, London Dr P Quincey, National Physical Laboratory	

## **Diversity & Inclusion**

### **Please ensure this section is completed**

Our trustees are aiming to embed diversity and inclusion in all of our activities and networks. Section 8 of our [online network handbook](#) contains more information to support our networks in achieving this and our Diversity team have [online Guides for Networks](#) that include actions and considerations for committees, and guides for inclusive communications and running inclusive events.

Please comment on how your group is showing that it has embraced Diversity and Inclusion within its practices. If you have diversity data from your events or activities, please include this information above.

The Group carries out a number of meetings/conferences which feature:

- a range of topics which involve academics, industrialists, consultants, researchers;
- delegates and participants from UK and overseas
- support for students, researchers
- participation of students and researchers in meeting/conferences
- collaborations with Defra, HSL, companies and other Groups.