



## Member Networks Annual Report Form

*Reporting events held in 2018 and those planned for 2019*

In line with the rules for member networks and to enable us to better support our networks and their activities all member networks (Local Sections, Interest Groups and Analytical Division Regions) are asked to complete this form and return it to [networks@rsc.org](mailto:networks@rsc.org) or by post to: Networks Team, Royal Society of Chemistry, Thomas Graham House, Science Park, Milton Road, Cambridge, CB4 0WF.

### Deadlines

Deadline for receipt of Financial Accounts by RSC Finance Team: **8th February 2019**  
Deadline for receipt of Annual Report by Networks Team: **25th February 2019**

If there is any reason that your committee will **not** be able to meet either or both of these deadlines please inform [networks@rsc.org](mailto:networks@rsc.org) as soon as possible.

This report will be uploaded to your web page to share with the members of your network. Staff will also share a digest of all member networks activities taken solely from these annual reports with appropriate staff and governance boards and committees including Division Councils with similar interests.

<b>Committee</b>	SURCAT
<b>Completed by</b>	James McGregor
<b>Date</b>	Wednesday, 13 March 2019

Please list below the dates of all of your planned committee meetings and, if held, AGM.

### **Annual General Meeting (if being held)**

<b>Date</b>	Wednesday, 01 January 2020
<b>Venue</b>	Loughborough

### **Proposed Committee Meetings Dates**

<b>Date</b>	<b>Venue</b>	
tbc	tbc	



## 2018 Events

Please report below on activities undertaken in the past year. Please select the type of event and target audience from the drop-down menus. For example, a workshop for Early Career members can be categorised as “Training/ Workshop” for “Early Career Members”.

The categories are as follows:

### Event Types:

- Award Lecture
- Education Event
- Networking Event
- Outreach Event
- Public Lecture
- Scientific Meeting (half-day, one-day or multi-day)
- Social Event
- Training/ Workshop
- Other

### Audience:

- Academics
- Consultants
- Early Career
- Industrialists
- Members of the public
- Postgraduates & PhD students
- Retired members
- School students
- School teachers
- Technicians & Support staff
- Undergraduates

If you wish to include more detailed information about any particularly successful events or advice to share please do so in the provided space. Please append electronic copies of any meeting reports, newsletters or relevant materials to this report.

For additional events please copy and paste the table and continue as necessary.

<b>Event Name</b>	UK Catalysis Conference
<b>Event Type</b>	Scientific Meeting - Multi-day
<b>Audience</b>	All working or interested in catalysis including academics, industrialists, consultants and students
<b>Start Date</b>	09 January 2019
<b>End Date</b>	11 January 2019
<b>No. Attendees</b>	>200
<b>Comments</b>	The major UK Catalysis Conference. SURCAT support the event (organised this year by the University of Manchester) and presentation slots, including keynotes, are specifically allocated to student and younger members. Increasing overseas interest in the event.

<b>Event Name</b>	SURCAT Ecosse
<b>Event Type</b>	Scientific Meeting - One-day
<b>Audience</b>	Academics and Postgraduates & PhD students
<b>Start Date</b>	06 November 2018
<b>End Date</b>	06 November 2018
<b>No. Attendees</b>	25-50
<b>Comments</b>	Event is primarily for students and PDRAs to present work. Well attended.

<b>Event Name</b>	EFCATS Challenge
<b>Event Type</b>	Other
<b>Audience</b>	Postgraduates & PhD students
<b>Start Date</b>	09 July 2018
<b>End Date</b>	11 July 2018
<b>No. Attendees</b>	0-25
<b>Comments</b>	Organised by the European Federation of Catalysis Societies, of which SURCAT is the UK representative body. A workshop-type event postgraduates nominated by SURCAT. Full report available here: <a href="https://efcats.org/Activities/EFCATS+Young+Scientist+Contest.html">https://efcats.org/Activities/EFCATS+Young+Scientist+Contest.html</a>



### **Awards and Bursaries**

Please list any awards or bursaries presented by your committee in the past 12 months and indicate any that will be open for nomination/application in the next calendar year.

Please also include information about the application/nomination and selection processes.

Please ensure that **all** members of your network are notified of any awards or bursaries for general application. These notifications can be sent via e-alert through [networks@rsc.org](mailto:networks@rsc.org).

<b>Award</b>	UK Catalysis Conference bursaries
<b>Award Type</b>	Bursary
<b>Audience</b>	Postgraduates & PhD students
<b>Nomination/ application deadline</b>	22 Nov 2018
<b>Number of nominations/ applications</b>	4
<b>Award winner(s) and institution(s)</b>	Kathleen Kirkwood (University of Glasgow); Stefan Nastase (Cardiff University); Pip Hellier (Cardiff University); Ivalina Minova (St. Andrews)
<b>Comments</b>	Please include information about the application/nomination and selection processes here.

### **Other information/comments:**

Agreed to instigate a 'best thesis' prize in future years

### **Other forms of Recognition provided by your committee:**



### Future Activities

When planning any activities please remember to ensure that all events are logged on our events database and ensure that all contracts are sent to our Legal Team with enough time for amendments and, where necessary, approval by the Board.

Please outline any activities already in planning for the next calendar year. Please include the type of event and the target audience.

For additional events please copy and paste the table and continue as necessary.

<b>Event Name</b>	UK Catalysis Conference 2020
<b>Event Type</b>	Scientific Meeting - Multi-day
<b>Audience</b>	All working or interested in catalysis including academics, industrialists, consultants and students
<b>Proposed Date</b>	Jan 2020
<b>Comments</b>	Not a SURCAT event, but SURCAT supported

<b>Event Name</b>	Catalysis Summer School
<b>Event Type</b>	Training/ Workshop
<b>Audience</b>	Postgraduates & PhD students
<b>Proposed Date</b>	July 2019
<b>Comments</b>	Not a SURCAT event, but SURCAT supported

<b>Event Name</b>	SURCAT Ecosse
<b>Event Type</b>	Scientific Meeting - One-day
<b>Audience</b>	Postgraduates & PhD students
<b>Proposed Date</b>	tbc
<b>Comments</b>	SURCAT event. Student focussed meeting.

### Committee

This information will be used to update our membership database and your web page. Please ensure that any changes to the committee are sent to [networks@rsc.org](mailto:networks@rsc.org) as soon as possible.

<b>Position</b>	<b>Name</b>	<b>Dates on committee (20xx – 20xx)</b>
Chair	Gordon Kelly ( <a href="mailto:gordon.kelly@matthey.com">gordon.kelly@matthey.com</a> )	2018-
Secretary	James McGregor ( <a href="mailto:james.mcgregor@sheffield.ac.uk">james.mcgregor@sheffield.ac.uk</a> )  Haresh Manyar elected to take over from 2020 and currently shadowing this position.	2014-
Treasurer	Emma Gibson ( <a href="mailto:Emma.Gibson@glasgow.ac.uk">Emma.Gibson@glasgow.ac.uk</a> )	2018-

<p>Ordinary Members</p>	<p>Michael Bowker (<a href="mailto:BowkerM@cardiff.ac.uk">BowkerM@cardiff.ac.uk</a>)</p> <p>David Jackson (<a href="mailto:David.Jackson@glasgow.ac.uk">David.Jackson@glasgow.ac.uk</a>)</p> <p>Mitchell, Chris (<a href="mailto:Chris.Mitchell@sabic.com">Chris.Mitchell@sabic.com</a>)</p> <p>Justin Hargreaves (<a href="mailto:Justin.Hargreaves@glasgow.ac.uk">Justin.Hargreaves@glasgow.ac.uk</a>)</p> <p>David Willock (<a href="mailto:WillockDJ@cardiff.ac.uk">WillockDJ@cardiff.ac.uk</a>)</p> <p>Philip Davies (<a href="mailto:DaviesPR@cardiff.ac.uk">DaviesPR@cardiff.ac.uk</a>)</p> <p>Stuart Taylor (<a href="mailto:TaylorSH@cardiff.ac.uk">TaylorSH@cardiff.ac.uk</a>)</p> <p>Christopher Hardacre (<a href="mailto:c.hardacre@manchester.ac.uk">c.hardacre@manchester.ac.uk</a>)</p> <p>Haresh Manyar (<a href="mailto:h.manyar@qub.ac.uk">h.manyar@qub.ac.uk</a>)</p> <p>Nancy Artioli – <b>Social Media Representative</b> (<a href="mailto:N.Artioli@qub.ac.uk">N.Artioli@qub.ac.uk</a>)</p> <p>Arthur Garforth (<a href="mailto:arthur.garforth@manchester.ac.uk">arthur.garforth@manchester.ac.uk</a>)</p>
<p>Chemists' Community Fund Representative (if relevant)</p>	<p>N/A</p>
<p>Co-opted member(s) and their affiliation(s)</p>	<p>N/A</p>



## **Diversity & Inclusion**

### **Please ensure this section is completed**

Our trustees are aiming to embed diversity and inclusion in all of our activities and networks. Section 8 of our [online network handbook](#) contains more information to support our networks in achieving this and our Diversity team have [online Guides for Networks](#) that include actions and considerations for committees, and guides for inclusive communications and running inclusive events.

Please comment on how your group is showing that it has embraced Diversity and Inclusion within its practices. If you have diversity data from your events or activities, please include this information above.

- Committee represents a range of employment sectors (academia and industry); geographic distribution; career stage (early to late); and gender (note that only 16% of the wider membership are female)
- Where possible statistics are, from now on, being collected to identify the diversity of attendees at SURCAT organised meetings
- AGM is held in a central location and at a major catalysis event to allow as many members as possible to attend
- Other committee meetings will be held in a different location to encourage the widest possible attendance