Introduction to the Volunteer Hub

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Signing in

The Volunteer Hub is integrated with rsc.org, meaning your sign in credentials are the same as for the <u>RSC Members' Area</u>.

To sign in to the Volunteer Hub, please visit **communities.rsc.org.** Click "sign in", either in the tool bar on the top right or the information box, as pictured below.



You will be redirected to the RSC single sign on screen. Insert your email address associated with your RSC membership profile, then click continue. You will then be prompted to input your password. If you do not know your password, please follow the forgotten password link underneath the password field.

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Welcome		
Enter your emai		
		Continue

If you click "sign in" and you do not see this screen, the Volunteer Hub may have automatically signed you in if you have already inputted your credentials elsewhere on RSC sites. In this case, the "sign in" button on the tool bar on the top right will be replaced with your profile picture icon.

Home page and additional resources

Once signed in, you will be returned to the <u>home page</u> of the RSC Volunteer Hub. Here, you can search the Volunteer Hub for keywords which will bring up relevant resources or content in your communities. Additionally, there are links to the following areas for more general information:

- <u>Volunteer Hub User Guidance Community</u> an open community space for all users designed to help you with any questions you may have about using the Volunteer Hub. Access training resources in the library, existing discussion threads, or ask a question. This space will be monitored by RSC staff so we can support you as you familiarise yourself with the platform.
- Learning & development an introduction into our volunteering policies, guidelines and everything else you need to know to support you in your volunteer role.
- <u>Toolkits & resources</u> toolkits and downloads designed to help and support you in getting the most out of giving back when you volunteer with the RSC.
- **Communications & insights** information and insights about the RSC, our members and volunteers, plus communication resources.

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		Information about the Volunteer Hub
Hi Ask a question or e	.How can we help?	To learn more about how to use the Volunteer Hub, please see our user guidance community. Here, you can access training resources in the library, existing discussion threads, or ask a question. Click below to access the community and find out more.
Search the RSC P	ortal	Q Find out more

Your communities

To access your communities, click on "Communities" in the tool bar and select "My <u>Communities</u>" from the drop-down list. This will show you all the Volunteer Hub communities you are a part of which correspond to your volunteer role(s). Click on a community name to access that community space.



Getting started

As a Volunteer Hub user, you will automatically be added to the <u>Volunteer Hub User Guidance</u> <u>Community</u>. To get started, please review the following links to learn how to:

- Adjust your personal settings profile information, privacy settings, email preferences, community activity notifications, etc.
- Access information volunteer resources and locating a specific community area, etc.
- <u>Create a post</u> discussion posts (including scheduling), library items, thumbnail images, edit your existing post, etc.

Help and support

If you have any problems or questions, please contact the Networks Team at <u>networks@rsc.org</u>.