**Covid-19 policy for face-to-face events**

As we return to some in-person events, this document outlines the measures the Royal Society of Chemistry will undertake to support delegate health and safety on-site.

For the safety of all event attendees, we ask everyone to take the following steps:

- Ensure that prior to attending the event, you have been vaccinated against Covid-19 at least 14 days prior to arrival and have received the results of a PCR or rapid lateral flow test (LFT) within 24 hours of the start of the event
- Although masks may not at times be legally required indoors, wear a mask during the event (unless you have an exemption)
- Consider other attendees’ personal space at the event.

Depending on the policy of the venue or location, you may be asked to show proof of your Covid-19 vaccination status upon arrival; if this is the case, delegates will be advised before the event, usually via the event website and in the delegate joining instructions issued in advance of the event.

If any local or national rules regarding Covid-19 protections including vaccines and mask wearing change, delegates will be alerted in a timely fashion.

**Additional Covid-19 safety measures will be implemented at the event**

- A Covid-19 risk assessment will be undertaken for each venue
- We will ask venues to provide hand sanitiser, increased ventilation, and additional cleaning
- Social distancing options will be investigated for all event spaces
- Delegate handouts will be minimised.

**If you are feeling unwell**

Do not attend the event if you have tested positive for Covid-19, have any symptoms of Covid-19, or are required to self-isolate (please refer to your own local and national rules, and those of the event location if different, for up-to-date self-isolation instructions). If you start to feel unwell at the event, you are asked to tell the event organiser and leave the event as soon as possible. Organisers will be advised to familiarise themselves with the local and national Covid-19 policies and local testing and isolation guidelines, so that they can offer delegates advice on what to do if they feel unwell.

**If you are unable to attend an event in person**

If you are unable to attend an RSC event because you have tested positive for Covid-19 you may either transfer your registration to a colleague, transfer to virtual attendance (if available), and we will refund the difference or request a refund if registration fees apply. Please contact us by email.

**After the event**

If you test positive within 14 days of attending an event, please inform the organiser immediately. If a delegate informs us that they have subsequently tested positive, all attendees will be informed. No personal information will be given, and the identity of any delegate who has tested positive for Covid-19 will not be shared.

We are monitoring government guidance and will adapt our plans as necessary. The guidance above is therefore subject to change.

RSC Events, January 2022

events@rsc.org