

Librarian toolkit email templates: set 3

Use these email templates to build awareness about the support you offer.

Feel free to edit to suit your requirements, or simply copy and paste the text into a new email message, fill in the [missing information] and send.

Email to promote Royal Society of Chemistry journals

Email subject line: Library resources: find what you need easily

Template message:

Dear [Name]

Would you like to be able to read and download the latest journal articles from an internationally respected, high quality chemical sciences publisher?

You can.

As well as access to its gold open access journals, [Company Name] subscribes to [x] Royal Society of Chemistry journals – giving you on-demand access to [journal articles](#) that support your research.

<Optional paragraph if you would like to list details about the journals available:>

Read and download articles from:

- [Journal or package name – description (*Take a look at this [journal reference guide](#) for a reminder of our portfolio*)]
- [Journal name – description]
- [Journal name – description]

<End of optional paragraph>

If you are interested in RSC publications, ask your [Team name] team for the details.

[Sign off name]