**Nomination for Award for Exceptional Service to the Royal Society of Chemistry**

**Purpose**

*To recognise exceptional volunteering activity in service to the Royal Society of Chemistry.*

*This award is designed to recognise those volunteers who have made a personal impact by contributing through a variety of volunteer positions (e.g. voluntary roles on a range of Boards/committees over a career) or over a sustained period of time supporting the Chemists’ Community Fund.*

**Eligibility criteria**

* This award is only open to current members of the Royal Society of Chemistry.
* Honorary or permanent officers of the RSC, Trustees and members of the Member Communities Board, shall not normally be eligible to receive the Award whilst in office.
* Non-members and past members of the Royal Society of Chemistry are not eligible for this award.

**Restrictions**

* It is not possible for a member to be awarded this award and the Inspirational Member Award in the same year.
* Nominators should not submit nominations for the same individual for both awards in a single year.
* An individual can normally only receive this award once.

If you consider the nominee to be a suitable candidate for this award please complete and submit this form by **5pm (UK Time) 18 January 2021**.

|  |  |
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| **Nominee** | |
| Full name |  |
| Email address |  |

**Nomination criteria**

* All nominations must be supported by a citation which demonstrates how the activities of the individual relate to the purpose of this award.
* Citations should not be more than 350 words. Citations longer than this will be cut off at the word limit.
* Citations should not include references to academic achievements, paid work or voluntary work that is primarily for other organisations.
* Note that extended service by an individual to a single member-led committee would normally be recognised through a long service award.

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| **Citation** |
|  |

**Nominator criteria**

* Any current member of the Royal Society of Chemistry may submit nominations for this award.
* Staff and non-members of the RSC are not permitted to submit nominations for this award.
* All nominations must include the names and membership numbers of a proposer and seconder.
* Nominations will be invited from the Board of Trustees, members of all Division Councils and the officers of our member networks.
* Self-nominations will not be accepted for this award.

By submitting this nomination we confirm that the details of this nomination are, to our knowledge, correct and that both individuals making this nomination have agreed to do so. We also confirm that to the best of our knowledge, there is no confirmed or potential impediment to our nominee receiving this recognition related to their professional standing.

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| --- | --- |
| **Nominator 1** | |
| Full name |  |
| Membership number |  |
| **Nominator 2** | |
| Full name |  |
| Membership number |  |

For consideration in 2021, nominations must be received by **5pm (UK Time) 18 January 2021**.

If possible, please submit your nomination electronically, if this is not possible completed nomination forms can be sent to:

Member Networks Manager, Royal Society of Chemistry, Thomas Graham House, Science Park, Milton Road, Cambridge CB4 0WF

E-mail: [Networks@rsc.org](mailto:Networks@rsc.org)

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**DATA PROTECTION**

Personal data provided on this form will be held and processed by the Royal Society of Chemistry in accordance with our data protection policy.  A summary of our data protection policy is obtainable on request.

**Award for Exceptional Service Criteria**

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**Judging process**

* The Chair of Member Communities Board will convene a panel to make recommendations to the Board.
* Based on panel discussions the Chair of the panel will make the recommendation to the Board.

**Frequency and award**

* Consideration shall normally be given annually to the making of Awards.
* The Award does not carry an Honorarium; it is not sponsored by an industrial company or other organisation.