



Member Networks Annual Report Form

Reporting events held in 2018 and those planned for 2019

In line with the rules for member networks and to enable us to better support our networks and their activities all member networks (Local Sections, Interest Groups and Analytical Division Regions) are asked to complete this form and return it to networks@rsc.org or by post to: Networks Team, Royal Society of Chemistry, Thomas Graham House, Science Park, Milton Road, Cambridge, CB4 0WF.

Deadlines

Deadline for receipt of Financial Accounts by RSC Finance Team: **8th February 2019**
Deadline for receipt of Annual Report by Networks Team: **25th February 2019**

If there is any reason that your committee will **not** be able to meet either or both of these deadlines please inform networks@rsc.org as soon as possible.

This report will be uploaded to your web page to share with the members of your network. Staff will also share a digest of all member networks activities taken solely from these annual reports with appropriate staff and governance boards and committees including Division Councils with similar interests.

Committee	Analytical Biosciences Group
Completed by	Ken Fantom
Date	Monday, 25 February 2019

Please list below the dates of all of your planned committee meetings and, if held, AGM.

Annual General Meeting (if being held)

Date	Tuesday, 29 January 2019
Venue	Dept of biochem Eng UCL London

Proposed Committee Meetings Dates

Date	Venue	
30th January 2018	Burlington House	
23rd March	University of York	
23rd June	UCL	
6th December	Skype	



29th January 2019	AGM & committee meeting UCL	
March 2019	Committee meeting	



2018 Events

Please report below on activities undertaken in the past year. Please select the type of event and target audience from the drop-down menus. For example, a workshop for Early Career members can be categorised as “Training/ Workshop” for “Early Career Members”.

The categories are as follows:

Event Types:

- Award Lecture
- Education Event
- Networking Event
- Outreach Event
- Public Lecture
- Scientific Meeting (half-day, one-day or multi-day)
- Social Event
- Training/ Workshop
- Other

Audience:

- Academics
- Consultants
- Early Career
- Industrialists
- Members of the public
- Postgraduates & PhD students
- Retired members
- School students
- School teachers
- Technicians & Support staff
- Undergraduates

If you wish to include more detailed information about any particularly successful events or advice to share please do so in the provided space. Please append electronic copies of any meeting reports, newsletters or relevant materials to this report.

For additional events please copy and paste the table and continue as necessary.

Event Name	5 th Early Career Researchers meeting ECRM
Event Type	Scientific Meeting - Multi-day
Audience	Early Career
Start Date	22 March 2018
End Date	23 March 2018
No. Attendees	25-50
Comments	Meeting held at York University and successfully organised and run by committee.

Event Name	Click or tap here to enter text.
Event Type	What kind of event is it?
Audience	Who was the target audience?
Start Date	Click or tap to enter the event start date.
End Date	Click or tap to enter the event end date (if applicable).
No. Attendees	Approx. number of delegates.
Comments	Please include additional information here.

Event Name	Click or tap here to enter text.
Event Type	What kind of event is it?
Audience	Who was the target audience?
Start Date	Click or tap to enter the event start date.
End Date	Click or tap to enter the event end date (if applicable).
No. Attendees	Approx. number of delegates.
Comments	Please include additional information here.

Awards and Bursaries

Please list any awards or bursaries presented by your committee in the past 12 months and indicate any that will be open for nomination/application in the next calendar year.

Please also include information about the application/nomination and selection processes.

Please ensure that **all** members of your network are notified of any awards or bursaries for general application. These notifications can be sent via e-alert through networks@rsc.org.

Award	Bursary
Award Type	Travel Grant
Audience	Early Career
Nomination/ application deadline	Closing date for meeting registration
Number of nominations/ applications	1
Award winner(s) and institution(s)	Ben Edwards Imperial College
Comments	Selection decided by majority committee decision regarding meeting content in relation to Analytical Biosciences. Travel grant towards cost of placement at Tokyo Tech University

Award	Bursary
Award Type	Travel Grant
Audience	Early Career
Nomination/ application deadline	Prior to closing registration date
Number of nominations/ applications	1
Award winner(s) and institution(s)	Carl Jenkinson University of Birmingham
Comments	Selection decided by majority committee decision regarding meeting content in relation to Analytical Biosciences. Travel grant went towards costs for attending Vitamin D Workshop conference Barcelona.

Award	Bursary
Award Type	Travel Grant
Audience	Early Career
Nomination/ application deadline	Closing date for meeting registration
Number of nominations/ applications	1
Award winner(s) and institution(s)	Emma O'Connor University of Strathclyde
Comments	Selection decided by majority committee decision regarding meeting content in relation to Analytical Biosciences. Travel grant went towards costs for attending Bioanalytical sensors conference USA.

Award	Bursary
Award Type	Travel Grant
Audience	Early Career
Nomination/ application deadline	Prior to closing registration date
Number of nominations/ applications	1
Award winner(s) and institution(s)	Philip Morgan Kings College Hospital London
Comments	Selection decided by majority committee decision regarding meeting content in relation to Analytical Biosciences. Travel grant went towards costs for attending International Association for Therapeutic Drug Monitoring and Clinical Toxicology Congress 2018 in Australia.

Other information/comments:

Other forms of Recognition provided by your committee:



Future Activities

When planning any activities please remember to ensure that all events are logged on our events database and ensure that all contracts are sent to our Legal Team with enough time for amendments and, where necessary, approval by the Board.

Please outline any activities already in planning for the next calendar year. Please include the type of event and the target audience.

For additional events please copy and paste the table and continue as necessary.

Event Name	ECRM 2019
Event Type	Scientific Meeting - Multi-day
Audience	Early Career
Proposed Date	March 2019
Comments	To be held at Cambridge University, organised and run by ABG committee.

Event Name	Click or tap here to enter text.
Event Type	What kind of event will this be?
Audience	Who is the target audience?
Proposed Date	When will you be hosting this event?
Comments	Please include additional information here.

Committee

This information will be used to update our membership database and your web page. Please ensure that any changes to the committee are sent to networks@rsc.org as soon as possible.

Position	Name	Dates on committee (20xx – 20xx)
Chair	John Hunt	2003
Secretary	Ken Fantom	2010
Treasurer	Frankie Rawson	2015
Ordinary Members	Henry Day	2016
	Steffi Frank	2017
	Kirsty High	2015
	Mark Dickman	2018
	Mark Seymour	2001
	Deborah Mawson	2018
	Andrew Kenyon	2013
	Nikola Chmel	2015
	Lynn Dennany	2014
Chemists' Community Fund Representative (if relevant)		
Co-opted member(s) and their affiliation(s)		



Diversity & Inclusion

Please ensure this section is completed

Our trustees are aiming to embed diversity and inclusion in all of our activities and networks. Section 8 of our [online network handbook](#) contains more information to support our networks in achieving this and our Diversity team have [online Guides for Networks](#) that include actions and considerations for committees, and guides for inclusive communications and running inclusive events.

Please comment on how your group is showing that it has embraced Diversity and Inclusion within its practices. If you have diversity data from your events or activities, please include this information above.

Our committee members comprise of 8 males and 4 females with a mixture of backgrounds with 7 members at academic institutes and the remaining 5 employed in industry.