



Member Networks Annual Report Form 2013

To enable us to better support our networks and their activities all member networks (Local Sections, Interest Groups and Analytical Division Regions) are asked to complete this form and return it to networks@rsc.org. The information is shared with the members of your networks, staff and governance Boards and Committees (inc. Division Councils).

Or by post to; Dr Fiona McMillan, Royal Society of Chemistry, Thomas Graham House, Science Park, Milton Road, Cambridge, CB4 0WF.

This report form will be uploaded to the appropriate web page (signature deleted) unless requested otherwise.

GROUP NAME	Consultancy Group
Submitted by	Stephen Boyde
Signed (may be signed electronically)	Stephen Boyde
Date	21/03/2014

Please list below the dates of your planned AGM and Committee Meetings (where applicable).

Annual General Meeting (if being held)

Date:	27/05/2014
Venue:	Burlington House.

Proposed Committee Meetings Dates

Date	Venue
28/04/2014	Burlington House

Financial Accounts for the year ending 31 December 2013

Deadline for receipt of Financial Accounts by RSC Finance Team: **14th February 2014**
Deadline for receipt of Annual Report by Networks Team: **21st February 2014**



EVENTS

Please attach any meeting reports, newsletters or other reports which are relevant.

Please report below on activities undertaken in the past year. If you have more detailed information about any particularly successful events, or advice to share please use a separate sheet. For more events continue as necessary.

EVENT KEY:

- Education Event
- Public Lecture
- Retired Members Event
- Scientific Conference - 1 day
- Scientific Conference - multi day
- Social Event
- Training/workshop
- Award Lecture

Event Name	Presentations following AGM
Event Type (key)	Training / Workshop
Comments	Presentations on ; "Selling your company for maximum value" "How to write compelling proposals"

Event Name	Networking lunch following AGM
Event Type (key)	Social Event
Comments	Event attended by approximately 10 members.

Event Name	
Event Type (key)	
Comments	



AWARDS AND BURSARIES

Please list any awards or bursaries presented by your committee in 2013 and indicate any which will be open for nomination/application in 2014.

None.

Other information/comments:

PLANNED ACTIVITIES

Please report below on activities proposed. For more events continue as necessary.

Event Name	Traning Presentations and Networking Lunch following AGM
Comments	Proposed presentations on Presentation Skills and RSC Education activities. Networking lunch for attending members. Proposed charge £25.

Event Name	Parliamentary Science Day - NI. 13/10/2014
Comments	Propose that the group should be represented at the Regional Parliamentary Science Days, initially in N Ireland 13/10/2014. Group publicity leaflet will be updated prior to the event.

Event Name	Relaunch Directory of Consulting Practices or equivalent.
Comments	Detailed plan to be developed at next committee meeting.

Event Name	
Comments	

COMMITTEE

(this information will be used to update our membership database and your web page where appropriate)

Position	Name	Dates on committee (20xx – 20xx)
Chair	Bill Edwards	
Secretary	Stephen Boyde	2014 -
Treasurer	Stephen Bounds	
Ordinary Members	Hooshang Zavareh Bruce Green Dermot Hanna Colin Hewlett	
Co-opted members and their affiliation		



COLLABORATION

The issue of communication and collaboration between all member networks has been raised by members at recent events including the regional meetings and the general assembly. There have been instances of committees running very similar events when, had they known about their shared interests, they would have preferred to work together and to share their experiences.

As all of the networks cover such a broad range of topics it would be helpful if you could complete the following information to assist staff in proposing potential collaborations. Please include the topic of an event which you would consider collaborating on with another committee and the contact name for that area (if left blank we will assume that the contact is the Secretary). To facilitate communication if you are happy for us to pass your contact email on to the appropriate person to discuss potential collaboration please indicate below.

This information will be shared with all other member network committees.

Area of interest	Contact Name	Permission to share email YES/NO