



**ANALYTICAL
CHEMISTRY**
TRUST FUND

Registered Charity
Number 268893

ANALYTICAL CHEMISTRY TRUST FUND

DEVELOPING WORLD SCHOLARSHIPS

Regulations

The Object of the Analytical Chemistry Trust Fund is to promote, assist and extend the science and study of Analytical Chemistry and of all questions relating to the analysis, nature and composition of natural and manufactured materials for the benefit of the public.

Definitions

Scholar	Means the holder of a Developing World Scholarship
Scholarship	Means a Developing World Scholarship
Home Country	Means a Developing World country of which the Scholar is a citizen
Home Institution	Means the industrial, academic or public service organisation which employs the Scholar in a Developing World country
Host Institution	Means the United Kingdom (UK) or Republic of Ireland (RoI) Higher Education Institute or Research and Training Organisation (RTO)
Developing World	Means economies classified by the World Bank as low-income and low-middle-income economies; refer to Appendix I
Trust Secretary	Means the Trust Secretary of the Analytical Chemistry Trust Fund
Trustees	Means the Trustees of the Analytical Chemistry Trust Fund
Work Programme	Means the programme of work or study to be undertaken by the Scholar during the period of the Scholarship

1. Purpose

The purpose of the Developing World Scholarship scheme is to provide the opportunity for citizens of Developing World countries who are employed in their industrial, academic or public service sectors to visit

a Host Institution in the United Kingdom or the Republic of Ireland to acquire new analytical science knowledge, or experience of analytical science teaching, learning or training methods, which would be applied on return to their Home Country. The emphasis would be very much on achieving a practical and beneficial impact in their Home Country, rather than on purely academic research.

2. Eligibility of Applicant

2.1 Applicants shall be citizens of a Developing World country as defined by World Bank economic criteria. See Appendix I.

2.2 Applicants shall be employed in industry, academia or the public service in a Developing World country or be a registered postgraduate student at a university or college in a Developing World country.

2.3 Applicants shall supply written confirmation of their employment in industry, academia or the public service in a Developing World country.

2.4 Unless already a member, Scholars shall apply for Membership of the Royal Society of Chemistry and its Analytical Division within one month of the commencement of the Scholarship. Application forms can be found at:-

<http://www.rsc.org/Membership/join/admission/index.asp>

2.5 Applicants shall hold a recognised under- or post-graduate qualification in analytical chemistry / science or a subject closely related to analytical chemistry / science, or shall demonstrate a long term interest and record of achievement in analytical chemistry / science.

2.6 There are no restrictions on the age of the applicant.

2.7 Current and former Scholars are not eligible to apply for a second scholarship.

2.8 In the event of an unsuccessful application, no re-application is permitted within three years.

2.9 Next Application Deadline: 15th February 2019

3. Scholarship Work Programme

3.1 Each Scholarship shall be for a period of not more than three months.

3.2 Applicants shall submit a comprehensive Work Programme for the full period of the Scholarship.

3.3 Applicants, in consultation with the Host Institution, are free to choose the subject of the Work Programme, provided that:-

- The principal objective of the Work Programme is to acquire new analytical chemistry / science knowledge, or experience of analytical chemistry / science teaching, learning or training methods;
- There is a clear strategy for applying and exploiting the results on the Scholar's return to their Home Country;
- The subject should be of social or environmental or economic or commercial significance to the Scholar's Home Country.

- Preference will be given to Work Programmes that are likely to achieve a practical and beneficial impact in the Scholar's Home Country, rather than on purely academic research.

3.4 The Work Programme shall be conducted largely at a Host Institution in the UK or RoI. Exceptionally, other organisations outside the above definition of a Host Institution shall be considered.

3.5 The Host Institution shall provide written confirmation of its acceptance of the applicant's Work Programme.

3.6 The Scholar shall provide the Trust Secretary with a comprehensive report of the Scholarship within one month of the end of the Scholarship.

3.7 The Scholar shall provide the Trust Secretary with a report on the medium term impact of the Scholarship on the Scholar's Home Country one year after the completion of the Scholarship, including photographs as appropriate.

3.8 Scholars are expected to devote themselves full-time to their Work Programme.

3.9 It is normally expected that the Scholar or the Scholar's Home Institution will already have an established link with the prospective Host Institution in the UK or RoI. For the avoidance of doubt, the Trust Secretary will not normally assist the Scholar to find a Host Institution in the UK or RoI in the absence of an established link.

4. Finance

4.1 The total value of the Scholarship will not normally exceed £5,000. It is presumed that the Scholar will continue to be paid their salary by their Home Country institution or organisation during the period of their Scholarship.

4.2 The Trustees will pay for:-

4.2.1 The cost of the Scholar only to travel from their Home Country to the Host Institution and back once only, by economy class travel.

4.2.2 The cost of board and lodging in the UK or RoI.

4.2.3 The cost of travel and subsistence directly connected with the Work Programme within the UK or RoI.

4.2.4 The cost of consumable materials directly connected with the Work Programme up to a maximum of £500;

4.3 Normally 90% of the grant will be paid in advance directly to the Host Institution on invoice to the Trust Secretary. The remaining 10% will be paid on invoice to the Trust Secretary following receipt of the Scholar's report. The Host Institution shall be responsible for disbursing funds to the Scholar as appropriate. The mode and currency of payment will be agreed with the Host Institution.

If not paid directly to the Host Institution, exceptionally 90% of the grant will be paid in advance to the Scholar. The remaining 10% will be paid on receipt of the Scholar's report.

4.4 Applicants, in consultation with the Host Institution, shall provide a comprehensive budget for all cost elements of the scholarship.

4.4 The Scholar, in consultation with the Host Institution, shall be responsible for:-

- 4.4.1 Making arrangements for the conduct of the Work Programme at the Host Institution.
- 4.4.2 If required, work permit, visa and immigration clearance with the UK or RoI authorities.
- 4.4.3 Travel arrangements from and to their Home Country and within the UK or RoI.
- 4.4.4 Their own domestic arrangements while in the UK or RoI.
- 4.4.5 Insurance of their travel costs and personal belongings while travelling to and resident in the UK or RoI.
- 4.5 Within one month of the end of the Scholarship, the Scholar or the Host Institution shall provide the Trust Secretary with a statement of expenditure. Money unspent at the end of the Scholarship shall be returned to the Trust Secretary.
- 4.6 For the avoidance of doubt, the Trustees will not pay the Host Institution's registration fee or bench fee or overhead charge.

5. References

Applicants shall supply references from:-

- 5.1 A senior member of their Home Institution
- 5.2 A senior member of the Host Institution
- 5.3 The names of at least two independent referees, one of whom at least will be approached by the Trust Secretary. They should be well acquainted with the applicant's work and be prepared to referee the applicant's application. They should not be either of the persons named above. They should not be members of the applicant's Home Institution, nor members of the Host Institution.

6. Miscellaneous

- 6.1 A scholarship may be terminated or its conditions varied, at any time at the discretion of the Trustees.
- 6.2 The decision of the Trustees is final.
- 6.3 The Trustees reserve the right to make no award if the criteria for the scholarship are not met.
- 6.4 Any Scholar whose progress or conduct does not satisfy the Trustees shall have the grant terminated.
- 6.5 If a Scholar, for any reason, ceases to undertake the Work Programme the Trustees must be informed immediately in writing. Where possible, at least one month's notice should be given of any material change in the Scholar's or the Work Programme's circumstances.
- 6.6 Scholars should seek to publish the results of their Scholarship in accordance with normal academic practice, preferably in RSC journals. The Scholar, the Home Institution and the Host Institution shall acknowledge the support of the 'Analytical Chemistry Trust Fund' in all publications and materials resulting from the Scholarship.
- 6.7 The Trustees accept no responsibility, financial or otherwise, for expenditure by the Scholar or the Host Institution in addition to the Scholarship grant, or liability arising from the Scholarship.

6.8 The Trustees have no interest in intellectual property generated during the Scholarship. It is the responsibility of the Host Institution and the Scholar to make every effort to ensure that potentially valuable results arising from the Scholarship are exploited and that there is a suitable return to the Host Institution and Scholar.

For further information and an application form, contact the Trust Secretary:-

Dr Ruth Hearn
2 Heatherwell Cottages
165 Macdonald Road
Lightwater
GU18 5UT
United Kingdom
ruth@rhearn.net

RH 2018

APPENDIX I - World Bank Classification of Economies

Low-income economies

Afghanistan	Gambia, The	Nepal
Bangladesh	Guinea	Niger
Benin	Guinea-Bissau	Rwanda
Burkina Faso	Haiti	Sierra Leone
Burundi	Kenya	Somalia
Cambodia	Korea, Dem Rep.	Tajikistan
Central African Republic	Liberia	Tanzania
Chad	Madagascar	Togo
Comoros	Malawi	Uganda
Congo, Dem. Rep	Mali	Zimbabwe
Eritrea	Mozambique	
Ethiopia	Myanmar	

Low-middle-income economies

Armenia	Kiribati	São Tomé and Príncipe
Bhutan	Kosovo	Senegal
Bolivia	Kyrgyz Republic	Solomon Islands
Cameroon	Lao PDR	South Sudan
Cabo Verde	Lesotho	Sri Lanka
Congo, Rep.	Mauritania	Sudan
Côte d'Ivoire	Micronesia, Fed. Sts.	Swaziland
Djibouti	Moldova	Syrian Arab Republic
Egypt, Arab Rep.	Mongolia	Timor-Leste
El Salvador	Morocco	Ukraine
Georgia	Nicaragua	Uzbekistan
Ghana	Nigeria	Vanuatu
Guatemala	Pakistan	Vietnam
Guyana	Papua New Guinea	West Bank and Gaza
Honduras	Paraguay	Yemen, Rep.
Indonesia	Philippines	Zambia
India	Samoa	

Trust Secretary
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**Analytical Chemistry Trust Fund
Developing World Scholarship
Application Form**

The complete application must not exceed 8 pages

1. The Applicant

Name:		Business Address:			
Private Address:		('Home Institution')			
Telephone:		Telephone:			
E-mail:		E-mail:			
		Website (if any):			
Your CV:	<p>></p>				
(Please supply a <u>very brief CV of not more than one A4 page</u> , detailing your education and employment since leaving school. The box to the right will expand as you type.)					
Nationality:					
RSC Membership:	Affiliate:	AMRSC:	MRSC:	FRSC:	Non-member:
(Check one box)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Host Institution

The Host Institution shall supply written confirmation to the Trust Secretary of its acceptance of the Applicant's Work Programme

Contact Name:	
Address:	
Telephone:	
E-mail:	
Website:	

3. Work Programme

Work Programme Title:	
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Start Date:

End Date:

Work Programme: Please provide a comprehensive description of the Work Programme, including objectives, reports and plan for application in the applicant's Home Country. **Maximum 3 A4 pages.** The box below will expand as you type.

>

4. Budget

United Kingdom, GB£ only. Republic of Ireland, Euro only

Travel from Home Country to Host Institution:	<input type="text"/>
Board and lodging in the UK or RoI:	<input type="text"/>
Travel and subsistence in UK or RoI:	<input type="text"/>
Consumables:	<input type="text"/>
Other Costs (specify>):	<input type="text"/>
Total:	<input type="text"/>

Specify Currency (check one box): GB£: Euro:

> eg visa, insurance etc

5. Referees

Please supply contact details for the following referees:-

1. A senior member of your Home Institution
2. A senior member of the Host Institution
3. Two independent referees

Home Institution Referee	
Name:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
Telephone:	<input type="text"/>
E-mail:	<input type="text"/>

Host Institution Referee	
Name:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
Telephone:	<input type="text"/>
E-mail:	<input type="text"/>

Independent Referee 1	
Name:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
Telephone:	<input type="text"/>
E-mail:	<input type="text"/>

Independent Referee 2	
Name:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
Telephone:	<input type="text"/>
E-mail:	<input type="text"/>

6. Publications

Give details of your published work **relevant only to this application.** **Maximum 1 A4 page.** The box below will expand as you type:

>

7. Declaration

I apply to the Analytical Chemistry Trust Fund for a Developing World Scholarship. I understand that any false statement shall render me ineligible.

Date:	Name:	Signature (a word processed signature is acceptable):
<input type="text"/>	<input type="text"/>	<input type="text"/>

This form must be returned to the Trust Secretary by e-mail
Dr Ruth Hearn ruth@rhearn.net

Developing World Scholarship Report Format

The Scholar shall provide the Trust Secretary with a comprehensive report of the Scholarship within one month of the end of the Scholarship

Name of Scholar:

Home Institution:

Location of Scholarship & name of Host group:

Project Title:

Experience of the Scholar (500 words): describe what the Scholar did and if relevant how it differed from the initial application.

Images of visit: including up to 3 high quality photographs, which ACTF may use for publicity.

Outputs from the Scholarship and next step activities (500 words): including details of any publications, how this has added value to the career of the Scholar, dissemination activities etc.

Acknowledgement: The Scholar, the Home Institution and the Host Institution shall acknowledge the support of the 'Analytical Chemistry Trust Fund' in all publications and materials resulting from the Scholarship.