



**Member Networks Annual Report Form**  
*Reporting events held in 2017 and those planned for 2018*

In line with the rules for member networks and to enable us to better support our networks and their activities all member networks (Local Sections, Interest Groups and Analytical Division Regions) are asked to complete this form and return it to [networks@rsc.org](mailto:networks@rsc.org) or by post to; Networks Team, Royal Society of Chemistry, Thomas Graham House, Science Park, Milton Road, Cambridge, CB4 0WF.

**Deadlines**

Deadline for receipt of Financial Accounts by RSC Finance Team: **9<sup>th</sup> February 2018**

Deadline for receipt of Annual Report by Networks Team: **26<sup>th</sup> February 2018**

If there is any reason that your committee will **not** be able to meet either or both of these deadlines please inform [networks@rsc.org](mailto:networks@rsc.org) as soon as possible.

This report will be uploaded to your web page to share with the members of your network. Staff will also share a digest of all member networks activities taken solely from these annual reports with appropriate staff and governance boards and committees including Division Councils with similar interests.

<b>Committee</b>	RSC Malaysia Section
<b>Completed by</b>	Dr Wong Lai Chun
<b>Date</b>	28 December 2017

Please list below the dates of all of your planned committee meetings and, if held, AGM.

**Annual General Meeting (if being held)**

<b>Date:</b>	November 2018
<b>Venue:</b>	To be confirmed

**Proposed Committee Meetings Dates**

<b>Date</b>	<b>Venue</b>
March 2018	IKM
June 2018	IKM
September 2018	IKM
December 2018	IKM





## 2017 Events

Please append electronic copies of any meeting reports, newsletters or relevant materials to this report.

Please report below on activities undertaken in the past year. If you have more detailed information about any particularly successful events, or advice to share please use a separate sheet. For more events continue as necessary.

### EVENT KEY:

- Education Event (including outreach activities for school students or the general public)
- Public Lecture
- Retired Members Event
- Scientific Conference - 1 day
- Scientific Conference - multi day
- Social Event
- Training/workshop
- Award Lecture
- Other

<b>Event Name</b>	1 <sup>st</sup> Annual General Meeting
<b>Event Type (key)</b>	Other
<b>Comments</b>	<p>The matters discussed during the AGM was:</p> <ol style="list-style-type: none"> <li>1. Update on bank accounts</li> <li>2. Future activities</li> <li>3. Election of RSC Malaysia Section Committee 2017/18</li> </ol> <p>Please refer to attached minutes of the AGM for more details.</p>

<b>Event Name</b>	
<b>Event Type (key)</b>	
<b>Comments</b>	



## Awards and Bursaries

Please list any awards or bursaries presented by your committee in the past 12 months and indicate any which will be open for nomination/application in the next calendar year.

Please ensure that all members of your network are notified of any awards or bursaries for general application.

Awards/bursaries presented in the past 12 months: Nil

Awards/bursaries open for application in year 2018

### **1. Name of bursary: Workshop/conference Travel Grant**

Details: (Please refer to attached grant application form for more details)

- Applications will be open three times a year
- Applicants must contribute to the event
- Successful applicants must submit a brief report (format according to the report template) together with one evidence of event contribution
- The total amount of grant awarded in the year is RM10,000



**Other information/comments: Nil**



### **Future Activities**

When planning any activities please remember to ensure that all events are logged on our events database and ensure that all contracts are sent to our Legal Team with enough time for amendments and, where necessary, approval by the Board.

Please outline any activities already in planning for the next calendar year.

<b>Event Name</b>	2018 Annual General Meeting
<b>Comments</b>	The second annual general meeting for the Malaysia Section will be tentatively held in November 2018.

<b>Event Name</b>	Chemistry Carnival (Tentative)
<b>Comments</b>	The event will be held in collaboration with Petrosains and IKM. The event will be planned in 2019 instead if time does not permit.

<b>Event Name</b>	
<b>Comments</b>	

## Committee

This information will be used to update our membership database and your web page. Please ensure that any changes to the committee are sent to [networks@rsc.org](mailto:networks@rsc.org) as soon as possible.

<b>Position</b>	<b>Name</b>	<b>Dates on committee</b> (Nov 2017 – Nov 2019)
Chair	1. Datuk Dr Soon Ting Kueh (Institute Kimia Malaysia)	Nov 2017 – Nov 2019
Vice Chair	2. Professor Dr Zanariah Abdullah (University of Malaya)	Nov 2017 – Nov 2019
Secretary	3. Dr Wong Lai Chun (International Medical University)	Nov 2017 – Nov 2019
Assistant Secretary	4. Professor Dr Noorsaadah Binti Abd Rahman (University of Malaya)	Nov 2017 – Nov 2019
Treasurer	5. Associate Professor Dr Juan Joon Ching (University of Malaya)	Nov 2017 – Nov 2019
Ordinary Members	6. Dr Ng Sing Muk (Swinburne University of Technology)	Nov 2017 – Nov 2019
	7. Associate Professor Dr Nor Azowa Binti Ibrahim (University Putra Malaysia)	Nov 2017 – Nov 2019
	8. Associate Professor Dr Ooi Ing Hong (International Medical University)	Nov 2017 – Nov 2019
	9. Dr Mohamed Ibrahim M. Tahir (University Putra Malaysia)	Nov 2017 – Nov 2019
	10. Dr Irene See (LJack(M) Sdn Bhd)	Nov 2017 – Nov 2019
	11. Dr Subramaniam (Malaysian Rubber Glove Manufacturers Association)	Nov 2017 – Nov 2019
	12. Professor Mansor Ahmad (University Putra Malaysia)	Nov 2017 – Nov 2019
	13. Dr New Siu Yee (Nottingham Malaysia)	Nov 2017 – Nov 2019



Chemists' Community Fund Representative (if relevant)		
Co-opted members and their affiliation		

### **Diversity & Inclusion**

Our trustees are aiming to embed diversity and inclusion in all of our activities and networks. Our [online network handbook](#) contains more information to support our networks in achieving this.

Please comment on how your group is showing that it has embraced Diversity and Inclusion within its practices.

The RSC Malaysia Section consist of members from different races and religion. All members are included in the section's activities. Nomination and voting of committee is open to all members without prejudice.